DRAFT MINUTES

LURGASHALL PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall on Thursday 12 January 2012

DRAFT

Present Mr R E J Cooper (Chairman), Mr J W Harden, Mr N P Jowett, Mrs A Martin-Jenkins, Mr G D J R Sharp, Dr P J H Wilding and Mr M H Oakland (Clerk).

Also present Mrs P A Hardwick and one member of the public

The Chairman declared the meeting open at 7.30pm.

1/12 APOLOGIES FOR ABSENCE
Apologies had been received from Mr J S Bonnett, Mr G J Hayhurst, Mrs R D Wood, and Mr C P Duncton.

2/12 CODE OF CONDUCT
The Chairman reminded members of their responsibilities under the Code of Conduct.

3/12 MINUTES OF THE LAST MEETING
The Minutes of the last meeting were approved and signed by the Chairman as a true record.

4/12 MATTERS ARISING
Further to item 100/11 (3 Nov 11) the Chairman said that he would like to explore the idea of introducing a "TLC" scheme similar to that operating in Tillington. As an initial step it was planned to hold a public meeting at which someone from Tillington would explain the scheme. Members discussed, and agreed upon, the wording of a suitable note to be placed in the Newsletter.

5/12 OPEN FORUM
A younger member of the public said that there was very little for children aged around eleven years and upwards to do in the village and suggested idea of using the football field to create "dirt jumps" for cycles. The Chairman explained that the land did not belong to the Parish Council. Members welcomed the interest and the Chairman proposed that a meeting be arranged to include representatives of the younger generation, the Parish Council, and a youth worker. The object would be to determine needs and see if these could be met.

6/12 COUNCILLORS REPORTS

The issues covered by Mrs Hardwick included the following;

Ward Profiles The District Council maintains a profile of each ward, this containing various items of information, including community facilities and responses given by residents to consultations carried out by the Council. Clerk to contact Tanya Murphy to check whether Lurgashall should provide input.

Environmental Health Update The Foods Standards Agency is carrying out a consultation into how food law applies to community halls. The Clerk will speak to the Chairman of the VHMC to provide contact point (Ian Brightmore, 01243-534788)

TROs for 2012. WSCC will carry out a programme of road surfacing in 2012 and included in those roads to be closed temporarily for this work is Dial Green Lane from the junction opposite the Post Office to the junction with Highstead Lane. No date for this has yet been given.

DRAFT

7/12 FINANCE

Current Financial Statement

The Clerk distributed Annex "A", which included;

a) a statement of the position of the Council's bank accounts, incorporating details of cheques which needed to be issued and for which approval was sought, and

b) figures setting out the Council's income and expenditure to date against the current budget.

The members duly approved the payment of all cheques listed.

Cricket Club Mower Fund

Members discussed the suggestion that payments to a sinking fund be suspended, but the unanimous feeling was that in order to provide for some unforeseen event contributions should continue, if only at a reduced level of 50%. The Clerk was instructed to write to the secretary of the Cricket Club suggesting the continuation of contributions at this level, on the basis of similarly reduced contributions from both the club and the Fete Committee.

Systems Auditor

Due to pressure of work, Mr Jowett had indicated that he would prefer to relinquish this position. Mrs Martin-Jenkins kindly offered to take up the task and members duly approved of this appointment, with immediate effect.

Budget for the year 1 April 2012 to 31 March 2013

As Chairman of the Finance and General Purposes Committee, Mrs Martin-Jenkins presented the draft budget for the coming year which incorporated a Precept of £13000. After discussion, Mr Jowett proposed that the budget be accepted as presented. This was seconded by Dr Wilding and passed unanimously. A copy of the budget is attached as Annex "B".

8/12 HIGHWAYS

The Chairman reported that further to 100/11 (3 Nov 11) he had met with Fiona Baker, WSCC Highways Co-ordinator, to discuss possible solutions to the problem of traffic speeding through the village, particularly between High Hampstead and The Hole. She had undertaken to see if ideas could be found within the department and the Clerk had written to Councillor Duncton on 7 December in order that he be aware of the issue. A response was awaited from the department.

Disintigrating road edge.

The Clerk was instructed to inform Highways of the problem outside Old Mill Farm.

9/12 PUBLIC RIGHTS OF WAY

The Clerk reported that the County Council (Nick Scott) will undertake the next full survey of the footpaths within the parish in early February. Any problems will be recorded and should be dealt with shortly afterwards.

10/12 PLANNING.

Dr Wilding reported on the following planning applications

APPLICATIONS CONSIDERED SINCE THE LAST MEETING

LG/11/04080/FULNP
Upper Blackdown House, Fernden Lane

Proposed swimming pool, glasshouse and potting shed.

LG/11/03940/LBCNP
Blackdown Park (Formerly Blackdown House), Fernden Lane

Enlargement of bedroom access corridor to form dressing room, refitting of bathroom. Addition of suite access doors with adjacent corridor.

LG/11/04409/DOMNP
Well House, The Green

Change of use of garage to provide ancillary accommodation to main dwelling and replacement of existing garden shed.

LG/11/04410/LBCNP
Well House, The Green

Change of use of garage to provide ancillary accommodation to main dwelling and replacement of existing garden shed.

LG/11/04079/FULNP
Upper Blackdown House, Fernden Lane

Vary condition No.2 (no departure from the plans) to allow for an enlarged basement further to that consented under 11/02227/FULNP on 21 July 2011

DRAFT

LG/11/04977/FULNP
Jays Farm, Jays Lane

Installation of photovoltaic panels to roof of agricultural barn

LG/11/04896/DOMNP
Aldworth House, Tennysons Lane

Outside swimming pool and associated landscaping.

DECISIONS RECEIVED FROM CHICHESTER DISTRICT COUNCIL

LG/11/03488/FULNP
Leigh Barton, Brook Hill

Variation of condition 2 of planning permission LG/09/04381. Enlargement of basement to accommodate ground source heat pump equipment.

PERMIT

LG/11/01745/FULNP
Barfold Farm, Tennysons Lane

Replacement stable block. New building to provide veterinary facility and residential accommodation for grooms. PERMIT

LG/11/03609/FULNP
Old Mill Farm, Mill Lane

Retention of access and hardstanding REFUSE

LG/11/03610/FULNP
Old Mill Farm, Mill Lane

Retention of extensions, cladding and mezzanine to existing dutch barn for use in connection with agricultural holding. REFUSE

LG/11/04409/DOMNP
Well House

Change of use of garage to provide ancillary accommodation to the main dwelling and the replacement of an existing garden shed. PERMIT

LG/11/04410/LBCNP
Well House

Change of use of garage tp provide ancillary accommodation to the main dwelling and the replacement of an existing garden shed. PERMIT

OTHER

LG/11/03078/FULNP
Lower Roundhurst Farm,Tennysons Lane

Provision of ancillary staff accommodation following demolition of outbuilding.

WITHDRAWN

DRAFT

LG/11/03940/LBCNP
Blackdown Park (Formerly Blackdown House), Fernden Lane

Enlargement of bedroom access corridor to form dressing room, refitting of bathroom. Addition of suite access doors with adjacent corridor.

WITHDRAWN

LG/11/02860/FULNP
Abesters, Fernden Lane

Dr Wilding informed members that following the refusal of this application in October 2011, an Enforcement Notice had been issued by the District Council which instructed the applicants to remove the access and make good the disturbed ground.

11/12 RISK ASSESSMENT

As Chairman of the Finance and General Purposes Committee, Mrs Martin-Jenkins presented the committee's Risk Assessment report. The members approved the conclusions reached in the report, a copy of which is attached as Annex "C".

12/12 PLAYGROUND

The Chairman reported that the contractors, Playsafe Playgrounds Ltd.,had started on the agreed schedule of work and it was anticipated that this would be completed shortly.

13/12 ALLOTMENTS

Under the Agreement dated 14 June 1997, Leconfield Estates had written to request an increase in the allotment rental from £150 to £170. Members expressed their concern at this, and instructed the Clerk to write Leconfield with a request for a "nil" increase at this time.

14/12 VILLAGE GREEN

The Chairman brought to member's attention the proposal from the Green Committee to temporarily fence off the "Triangle" in order to gauge the likely impact on the remainder of the Green from parked vehicles should a permanent preventative mound be constructed.

Members discussed this suggestion at length. It was agreed that the area under consideration was in a dreadful state and that the Brewery (Greene King) should be contacted in order to have them visit the site so that they could appreciate the considerable damage caused by customers of the Noahs Ark. In the meantime no action would be taken to prevent vehicles parking there. The Clerk was instructed to write to the Chairman of Greene King.

15/12 LOCAL WINTER MANAGEMENT PLAN

In the absence of Mr Bonnett, members considered the suggestion that a note be placed in the Newsletter informing residents that they could individually, or collectively, purchase salt bins which could then be filled by WSCC. It was agreed that at certain road points in the parish this may create a danger to traffic, an example being the very steep and narrow section near The Hole. Members therefore felt that this should not be pursued.

DRAFT

16/12 CORRESPONDENCE
There was no correspondence to bring to the attention of members.

17/12 ANY OTHER BUSINESS
Mr Sharp said that four new finger-boards were required. If suitable boards were purchased he would be prepared to work on them. Members agreed that Mr Sharp could spend up to £100 on buying the boards.

The Clerk mentioned that a work-party of volunteers would carry out work on the football-field hedge on 21 February, commencing at 10am. Volunteers from within the parish would be welcome.

18/12 DATE OF THE NEXT MEETING
The next meeting will be held on Thursday 8 March 2012.

There being no other business, the Chairman closed the meeting at 9.20pm

DRAFT