

LURGASHALL PARISH COUNCIL

DRAFT MINUTES OF A MEETING OF THE PARISH COUNCIL HELD AT THE VILLAGE HALL ON THURSDAY 13TH JANUARY 2022 AT 7.30PM

Councillors Present: Mr R Cooper, Mr N Jowett, Mrs J Landstrom, Mrs A Martin-Jenkins (Chairman), Mrs V Semmens, Dr A Tate and Mr P Wilding (also in attendance as District Councillor)

In Attendance: County Councillor Janet Duncton
Mrs H E Cruikshank (Clerk)

The Chairman declared the meeting open at 7.30pm and wished everyone a Happy New Year.

There was one member of the public in attendance.

PARISH COUNCIL BUSINESS

118/21 APOLOGIES FOR ABSENCE

Apologies were received from Mrs B Burkhart. Broadband issues at the Village Hall had prevented her from joining the meeting remotely.

119/21 CODE OF CONDUCT

The Chairman reminded members of their responsibilities under the Code of Conduct.

120/21 CO-OPTION OF COUNCILLOR

There was no co-option.

121/21 MINUTES OF THE LAST MEETING

The minutes of the last Parish Council meeting held on Thursday 11th November 2021 were approved and signed by the Chairman as a true record.

122/21 MATTERS ARISING

There were no matters arising which were not on the agenda this evening.

123/21 COUNCILLORS REPORTS

County Councillor Janet Duncton wished everyone a happy and healthy New Year and reported on the following:

Some of the bits in this will not be relevant to every Parish but I hope you all find the general comments useful. Of course, for us Councillors a lot of our work slows down over the Christmas period but the work has to continue from headquarters so be assured that all the statutory duties Council has continues.

For all of us in the Southern Water area that have an interest in any development you will know the problems from Southern Water at Hardham. At the time of writing this has not been resolved and everyone including the South Downs National Park Authority are doing all they can to get clarification on this issue. You will find that the Chichester District Council (CDC) website is probably the best place to get information if this item is of interest to you and your Parish. Like most things it changes daily.

At CDC they now have a 5-year land supply and are busy working to-wards getting the draft revised Local Plan. Councillors have a briefing session coming up later this month but things are moving forward. We do of

course have a Local Plan but we must get the revised plan done at our earliest. It is important that these plans are up to date because it means that developers cannot go straight to the Planning Inspectorate for decisions claiming there isn't an up-to-date plan in place. It is so much better for Chichester to make the decision on planning and putting their own conditions on the application.

As of the 7th January more than 8 out of 10 people in West Sussex have had their booster. Vaccination numbers soared after more hours and days were opened for those wanting vaccination and 150,000 completed vaccinations a week were given. A crystal ball would be needed to find a time for us to go back to what we knew as normal but let's hope we are heading in the right direction.

The West Sussex Fire and Rescue Service has launched a public consultation around our proposals for our Community Risk Management Plan 2022 – 2026. You will find this on the West Sussex County Council website if you would like to contribute. The closing date is 21st January so it needs comments now.

As County & District Councillor I do my best to attend as many Parish Councils as possible. With 11 parishes it's sometimes not possible to attend them all but I do find them a good source of information on the parish and what's happening. Of course, it isn't the only way, I hope I know many who live in those parishes and they are free to contact me but I do enjoy other means of meeting people especially the village lunches so very happy to try and attend when I know there is one on.

In the meantime, to contact me it's janet.ducton@westsussex.gov.uk or my mobile which is 07979152898. Keep safe and I hope to meet many of you over the coming months.

Jobsons Lane is on the Forward Programme for resurfacing and WSCC Highways are trying to keep it in a safe condition until such time. Thirty-nine potholes were repaired in October after an ad-hoc inspection by the local Highways Officer. He also cleared the entrance to the culvert adjacent to Greenland Farm to stop water running out of the ditch and further down the road and causing damage to the carriageway. It is very important all landowners maintain their ditches. [Managing flood risk - West Sussex County Council](#)

The routine 6 monthly inspection of this road was carried out in December and any potholes that met WSCC minimum investigatory level will be identified and prioritised for repair according to their severity. Disappointingly the road is not on the current list for repairs which was sent out this week but County Councillor Duncton has asked for update.

Mrs Duncton left the meeting at 7.40pm

District Councillor Peter Wilding reported on the following:

1. The Government has informed CDC that we will be allocated £2.8 million to distribute in rates relief to those businesses who did not qualify for Extended Retail Relief, for example factories or offices. Relief will be based on loss of profit. Two further schemes have been announced – Omicron Hospitality and Leisure and the third tranche of the Additional Restrictions Grant. We expect the Extended Retail Relief and Omicron Hospitality and Leisure schemes to go live this week, followed by the Additional Restrictions Grant scheme next week.
2. The Brick Wonders LEGO Exhibition at the Novium opened on Saturday, 4th December and runs until 5th June 2022. Brick Wonders takes visitors on a global journey of wonders old and new, recreated from 500,000 LEGO Bricks. Beginning with the seven wonders of the ancient world, the exhibition includes sights such as the Grand Canyon, Old London Bridge, the International Space Station and an installation of the Great Barrier Reef.
3. CDC is redeveloping the St James Industrial Estate. The crushing and processing of recyclable material is complete. Preparatory works, including setting out for the cut and fill operation and mobilisation for the drainage and concrete slab work that will take place once the relevant planning conditions have been discharged, are underway.
4. Following the council's publication of a 5 Year Housing Land Supply, officers in Development Management have reviewed current applications for housing development in the light of this new

position. Planning application recommendations will take account of the new position regarding the 5-year supply which is an important material consideration.

Any queries of a District nature, please do not hesitate to contact Peter Wilding on pwilding@chichester.gov.uk

124/21 FINANCE

The Clerk had previously distributed Appendix 2a and b which included:

- a) A statement of the position of the Council's bank accounts as at 6th January 2022.
- b) Budget monitoring sheet as at 6th January 2022.

The Council's current financial position at £29,362, bank account and budget monitoring sheet were noted.

The members duly approved the payments for Mrs Helen Cruikshank (Clerk's Nov & Dec Salary plus expenses) @ £826 and Dr A Tate (Reimbursement for defibrillator pads) @ £43.

125/21 BUDGET AND PRECEPT 2022/23

Mr Jowett presented the draft budget for the coming year 2022/23 as part of the report of a Finance & General Purposes meeting which was held on Wednesday 8th December 2021. All PC members had previously been sent this report as Appendix 3.

Mr Jowett stated that the proposed 2022/23 figures included the continued refurbishment project of parish fingerposts, an increased frequency of the mobile skip visits to three times a year, money towards a new parish defibrillator and an increase in donations to outside bodies and organisations which support the village.

A last-minute request had been received from the Village Shop for continued help for 2022/23 of £5,000 to help support the salaries of the staff. It was agreed to continue supporting it financially as it is hugely beneficial to the village, with a donation of £4,000. Given the hardship for many organisations and the reluctance to increase the precept during this difficult time, members felt this was a fair compromise.

The budget figures for 2022/23 were approved unanimously. It was agreed to keep the precept at £25,000. Clerk to inform CDC of the decision.

126/21 RISK ASSESSMENT

Mr Jowett presented the Risk Assessment report of the Finance and General Purposes Committee dated 8th December 2021 which members had previously been sent as Appendix 4. Members approved the report.

127/21 PLANNING

The Clerk had previously distributed Appendix 5. Mr Wilding commented upon the following applications;

PLANNING APPLICATIONS DISCUSSED SINCE THE LAST PC MEETING

SDNP/21/04881/HOUS

Sarnsfield Surrey Road Lickfold Lurgashall Petworth West Sussex GU28 9EZ
Demolition of existing outbuilding. Construction of replacement outbuilding

SDNP/21/05034/HOUS

Dickhurst Farm Cottage, Petworth Road, Lurgashall, Haslemere, Surrey GU27 3BG
Proposed swimming pool pond and single storey pool house with toilet facilities and plant room

SDNP/21/05382/HOUS

The Quell Hazelmere Lane Lurgashall GU27 3BW

Alterations to fenestration including new areas of glazing and new areas of timber cladding, to match existing building. Solar PV panels to roof. Extension to existing outdoor seating area. Demolition of existing pool house and construction of replacement pool house rationalising of existing pool layout. Associated hard and soft landscaping works around pool and pool house.

DECISIONS RECEIVED FROM CDC/SDNPA SINCE THE LAST PC MEETING

SDNP/21/02695/HOUS

Leverton Fernden Lane Lurgashall GU27 3BS

Outdoor uncovered, heated swimming pool to south of existing dwelling.

Case Withdrawn

SDNP/21/01971/FUL

Abesters Quell Lane Lurgashall GU27 3BS

Erection of replacement gates.

Decision: Refused

SDNP/21/04827/DCOND

Castle Copse Fernden Lane Lurgashall GU27 3BS

Discharge of conditions 3 and 5 from planning permission SDNP/21/01497/FUL

Decision: Approved

SDNP/21/04109/FUL

Land Adjoining Sods Farm High Hamstead Lane Lurgashall Petworth West Sussex GU28 9EX

Erection of new hardstanding area to allow vehicular access to site.

Decision: Refused

128/21 HIGHWAYS INCLUDING VILLAGE GREEN, OPERATION WATERSHED AND WINTER MANAGEMENT

Mr Cooper reported there had been lots of complaints about the parking on the Village Green, by the shop and on the junction with High Hamstead Lane/Dial Green/Blind Lane. The edge of the road is eroding away, the traffic is heavier and the road width is narrowing. Mr Cooper stated more posts would be erected and he would ask Mr Simpson to re-dig the ditches around the triangle by the parking area to stop vehicles parking on the grass.

Update on Jobsons Lane was covered under the County Councillor's report, item 123/21. Clerk stated there is a new way to report potholes, drainage issues, overgrown vegetation, fly tipping and much more by downloading the Love Clean Streets app or visit www.lovecleanstreets.com

129/21 PARISH FINGERBOARDS/POSTS

Gary Sharp is in the process of refurbishing two of the fingerboards in the parish. Clerk has written to him formally confirming to go ahead.

130/21 PLAYGROUND

Mr Cooper is passing responsibility for checking this to Mrs Semmens.

131/21 ALLOTMENTS

Mrs Landstrom said there was not a lot to report as it was a quiet time at the allotments. Repairs to one of the pipes is required so there will be a small cost associated with this. One allotment holder is leaving but she would be taking this plot on so all plots are once again taken.

32/21 RIGHTS OF WAYS

Mrs Martin-Jenkins reported some clearing had taken place in the parish. There are two rotten fingerposts which need attention. Clerk to report to WSCC once path numbers and locations are identified.

133/21 L.R.A

Dr Tate reported there had been no L.R.A meeting recently. The fete containers had been part-cladded in the field and were a work in progress with the question of how to clad the doors being a little difficult to solve. It was suggested these be painted instead.

134/21 ELECTRIC CAR CHARGING POINT

There is still so much to clarify regarding the various types of electric vehicle charging points on the market and their associated fixed costs to maintain. It was agreed it was too early to install charging points at this time.

135/21 DEFIBRILLATOR

Dr Tate reported the defibrillator was in good working order and up to date with new batteries and pads which should last 2 years. However, it is prudent that money is set aside for new equipment in case of failure due to its age and guaranteed lifespan.

136/21 QUEENS PLATINUM JUBILEE CELEBRATIONS

Mr Cooper reported there was a Village Hall Committee meeting last night where it was agreed that a village lunch is planned for the week leading up to the long Jubilee weekend (2-5 June). The Fete is planned for Saturday 4th June with potentially a tea party or picnic afterwards and a street party following on Sunday 5th June. The Fete Committee have kindly agreed to keep the marquees up so things are happening. The L.R.A are keen on the idea of planting a commemorative tree.

137/21 CORRESPONDENCE

The Clerk reported on several forthcoming events and recent consultations:

- Eroica Britannia, a cycling event will be taking place at Goodwood Motor Circuit on Saturday 6th August and Sunday 7th August 2022.
- There is an Ultramarathon trail event on Saturday 9th April – half marathon, 50km and 100km. Planned alongside NT, Forestry England and Cowdray Estate.
- SDNPA Self-Build and Custom Housebuilding Register Consultation Tuesday 11th Jan – Tuesday 8th March.
- Sussex Fire & Rescue Consultation around their proposals for their Community Risk Management Plan 2022-26 – ends Friday 21st Jan

The Clerk had forwarded on December's Police report from PCSO Neil Billingham to all members as follows:

Lurgashall Parish Council Update for December 2021.

Introduction.

I would like to start by wishing everyone a Happy New Year. I hope you all had a good and safe Christmas! With the festivities over, we move into the less frenetic time of year before spring returns. It is a time many find hard to cope with, so please do keep an eye out for each other and don't be afraid to ask if they are OK!

Incidents of Note.

We had a report this month of someone finding some old unexploded ordinance that they picked up and took home. Although this item was declared safe by the military Emergency Ordinance Department, we strongly advise that such items are left in situ and reported to Police. We will then call EOD to deal.

PCSO Activity over the next month.

Patrols of the area are back on track and I will be out and about as much as possible. If there are any community events that are planned in the next few months, please do let me know and I will attend any that I can. I will look to bring our bicycle security marking kit along.

DON'T LET THEM MAKE YOU A VICTIM OF CRIME. IF YOU SEE IT, REPORT IT on 101!

NEIL BILLINGHAM

Police Community Support Officer

Arun and Chichester Neighbourhood Policing Team / Chichester Police Station / Kingsham Road / Chichester / West Sussex / PO19 8AD

138/21 TO CONSIDER URGENT MATTERS AT THE CHAIRMAN'S DISCRETION

Mrs Martin-Jenkins spoke on a sensitive matter; that being when a senior national figure dies and where the book of condolence would sit. It makes sense to have one per village and all agreed the Church is the best place as it is open 24/7.

139/21 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Please let the Clerk know of any additional items by Thursday 3rd March 2022

140/21 DATE OF THE NEXT MEETING

The next meeting is on Thursday 10th March 2022 at 7.30pm

There being no other business, the Chairman closed the meeting at 8.50pm.