

LURGASHALL PARISH COUNCIL
DRAFT MINUTES OF A MEETING
OF THE PARISH COUNCIL HELD AT LURGASHALL VILLAGE HALL
ON THURSDAY 11TH NOVEMBER 2021 AT 7.30PM

Councillors Present: Mrs B Burkhart, Mr R Cooper, Mrs J Landstrom, Mrs A Martin-Jenkins (Chairman), Mr Neil Jowett, Dr A Tate and Mr P Wilding (also in attendance as District Councillor)

In Attendance: County Councillor Janet Dunton
Mrs H E Cruikshank (Clerk)

There were no members of the public in attendance.

The Chairman declared the meeting open at 7.30pm and welcomed all to the meeting. There was a minute's silence to remember the fallen and members' thoughts were with Irene Harden following the recent passing of ex-Councillor Joe Harden.

PARISH COUNCIL BUSINESS

97/21 APOLOGIES FOR ABSENCE

Apologies were received from Parish Councillor Vanessa Semmens

98/21 CODE OF CONDUCT

The Chairman reminded members of their responsibilities under the Code of Conduct. Councillors Martin-Jenkins and Wilding declared an interest in agenda item 113/21 as owners of homes which are involved in the Community Fibre Project.

99/21 CO-OPTION OF COUNCILLOR

There is still one vacancy on the Parish Council. Please contact the Clerk if you are interested in joining.

100/21 MINUTES OF THE LAST MEETING

The minutes of the Parish Council meeting held on Thursday 9th September 2021 were approved and signed by the Chairman as a true record.

101/21 MATTERS ARISING

The mobile skip in September had been a huge success once again.

102/21 COUNCILLORS REPORTS

County Councillor Janet Dunton reported on the following:

- The A285 at Dunton, just outside of Seaford College entrance is closed and will be for some weeks to come although work has now started after a lot of investigation on how to hopefully sort out this situation. It is very complex and divers and cameras have been used to see what is going on and how to correct it. Hopefully they now have a way forward and the road will re-open before Christmas. If you need to go to Chichester there is either via the A286 and Midhurst or the A29 Pulborough and over Bury Hill to Chichester.
- I am hoping that the Loxwood Clay Pit application will come to the late November meeting at County. The 9th November meeting is cancelled.
- Our Trading Standards have been very busy with rogue traders. Some so called builders who were scamming people with poor work and high prices were caught and have now received 3-year prison sentences.

- A lot of discussion over cut or no cut verges. This can be contentious because many want the plants to grow and thrive for the bees etc. and some like the look as well. On the other hand, we have to keep people safe and the verges, especially in bad weather when the growth is tall can be an obstruction for pedestrians, wheelchairs, buggies etc. Trying to get it right isn't straight forward but we are trying.
- Our other Services are going forward as normal with continued improvement in Children's Services. One of the most difficult challenges at the moment is adult care. We are still waiting for the white paper from Government on this. As you can imagine this can all be very costly so it's watch this space.
- The Local Plan is still taking our time. You all know the situation with the Hardham water site and its effect on development in the northern part of the district. There are updates on the CDC website. I don't think there is much I can say about the A27 which is of course making so many of the difficulties south of the Downs. I don't see this being solved soon but can assure you that there are continuous discussions taking place.
- WSCC has been working with District and Borough Councils in helping both Syrian and Afghan refugees.

Mr Jowett asked whether there was an update on the repairs to Jobsons Lane following the emails he had sent County Councillor Duncton as it was in a disgusting state and a main route out of the village. It was the focal talking point in the village. If a serious accident happens then WSCC are liable. Mrs Duncton said she had put in a request and it is on Highways forward programme to be done with larger scale patching work and re-tarmacking. She said she would try and find out timescales for the works. She added a fallen tree had been removed on Tennysons Lane.

Contact Janet Duncton if you need some help with issues on janet.duncton@westsussex.gov.uk or mobile 07979 152898

District Councillor Wilding reported on the following:

- CDC Budget will be okay but there may well be problems if no compensation is given if the Government considers providing the green waste service for free and brings in mandatory food waste collections in future years.
- The first stage of a project to increase the amount of much-needed short stay accommodation for people facing homelessness is now complete, with three refurbished flats now ready for use. Work is progressing well at the Freeland Close site, which will provide a further 17 flats.
- CDC has distributed more than 8,000 free trees which will be planted in the Chichester District this winter as part of a scheme to increase tree planting across the district. The scheme, which is funded by The Department for Environment, Food and Rural Affairs (DEFRA), is testing ways to increase tree cover in rural and urban areas.
- A new quality street market featuring local designers and producers will be coming to Chichester city centre on Sunday 7 November. The Cross Market & More has been organised by our events team following an increased demand for more varied types of markets across the district.
- We are also reaching that time of year when we all start to think about Christmas. CDC will be running a Support Local campaign again this year, along with partners across the district, including the Observer series and V2 Radio. As part of this, we have just announced that we will be introducing a package of parking incentives in council owned car parks to further support local businesses this Christmas.
- CDC is also busy working with our partners on the Season of Culture. This will celebrate a series of milestones, including the 60th anniversary of Chichester Festival Theatre; 40th anniversary of Pallant House Gallery; 10th anniversary of The Novium Museum; 30th anniversary of Chichester International Film Festival; 10th anniversary of the Festival of Chichester; and 200th anniversary of the Chichester

Canal! Cultural organisations from across the district are participating, with a series of fantastic events and celebrations.

- This year, we launched the ‘Invest Chichester’ website, which aims to provide information and support to those businesses who may be interested in investing in or relocating to the area.

Any queries of a District nature, please do not hesitate to contact Peter Wilding on pwilding@chichester.gov.uk

103/21 FINANCE

The Clerk had previously distributed Appendix 2a and b which included:

- a) A statement of the position of the Council’s bank accounts as at 5th November 2021 incorporating details of cheques which needed to be issued, and for which approval was sought.
- b) Budget Monitoring sheet as at 5th November 2021
- c) Internet banking has finally been set up via NatWest Bankline. Two authorisations are still required for every payment and all payments made will continue to be listed at every meeting.
- d) Thank you letters had been received from all the village organisations and Northchapel Primary School following the donations approved and paid out at the last meeting.

The Council’s current financial position at £30,188, bank account and budget monitoring sheet were noted. The second instalment of the precept @ £12,500 had been received.

The members duly approved the payments for Mrs H E Cruikshank (Clerk’s September & October 2021 Salary & Expenses) @ £822, The Leconfield Estates (Allotment water) @ £69.

The Clerk confirmed that the Annual Return 2020/21 had been certified by the external auditors, Moore with no issues. The Chairman thanked the Clerk for all her work with this.

The Finance & General Purposes Committee meeting is provisionally booked for Wednesday 8th December at the Village Hall to discuss the budget and precept for 2022/23.

104/21 PLANNING

The Clerk had previously distributed Appendix 3. Mr Wilding commented upon the following applications;

PLANNING APPLICATIONS DISCUSSED SINCE THE LAST PC MEETING

SDNP/21/04442/FUL

Dial Green House Dial Green Lane Lurgashall GU28 9HA

Demolition of existing dwelling and outbuildings and construction of replacement dwelling and associated works.

SDNP/21/04454/HOUS

Smugglers Cottage Jobsons Lane Windfall Wood Common Lurgashall GU28 9HA

Erection of garden outbuilding.

SDNP/21/04326/HOUS

Hazards High Hamstead Lane Lurgashall GU28 9ET

Erection of a single storey extension.

SDNP/21/04327/HOUS

Hazards High Hamstead Lane Lurgashall GU28 9ET

Erection of two storey and single storey extensions

DECISIONS RECEIVED FROM CDC/SDNPA SINCE THE LAST PC MEETING

SDNP/21/02874/PRE

Aldworth Farm Jobsons Lane Lurgashall West Sussex GU27 3BY

Erection of an (incidental) outbuilding.

Advice given

SDNP/21/02601/CND

The Quell Job sons Lane Lurgashall GU27 3BW

Demolition of existing garage at The Quell and construction of a new garage building and area of hard standing including space for internal & external parking, storage room, provision for electric charging points and photovoltaics on the new flat roof (Variation of conditions 1, 3 and 4 from planning permission SDNP/20/01974/HOUS - Alteration to layout of approved plans, amendments to the roofing materials and omit of green roofing).

Decision: Approved

SDNP/21/01704/HOUS

Glebe House Blind Lane Lurgashall GU28 9ET

Conversion of existing garage to workers accommodation, games room and garage/storage.

Decision: Approved

SDNP/21/04057/TCA

Brook Hill, The Chimes Blind Lane Lurgashall GU28 9HB

Notification of intention to reduce height by 3m on 14 no. Lawson Cypress trees, 1 no. Poplar tree and 1 no. Oak tree.

Decision: Raise no objection

SDNP/21/05033/LIS

Dickhurst Farm Barn at Dickhurst Farm Petworth Road Lurgashall Haslemere West Sussex GU27 3BG

Proposal of 2 no. car, single storey timber framed garage with side lean-to for storage.

Case withdrawn

SDNP/21/05035/LIS

Dickhurst Farm Cottage Petworth Road Lurgashall Haslemere West Sussex GU27 3BG

Proposed swimming pool pond and single storey pool house, with toilet facilities and plant room

Case withdrawn

SDNP/21/04442/FUL

Dial Green House Dial Green Lane Lurgashall GU28 9HA Demolition of existing dwelling and outbuildings and construction of replacement dwelling and associated works.

Decision: Refused

SDNP/21/04327/HOUS

Hazards High Hamstead Lane Lurgashall GU28 9ET

Erection of two storey and single storey extensions

Decision: Approved

SDNP/21/04326/HOUS

Hazards High Hamstead Lane Lurgashall GU28 9ET

Erection of single storey extension.

Decision: Approved

SDNP/21/04095/PRE

*Upper Barn House Dial Green Lane Lurgashall Petworth West Sussex GU28 9EU
Proposed two storey pitched roof side extension with all materials to match existing
Pre-app advice given*

APPLICATIONS TO BE CONSIDERED AT A PLANNING MEETING AFTER THE MAIN MEETING

SDNP/21/04881/HOUS

Sarnsfield Surrey Road Lickfold Lurgashall Petworth West Sussex GU28 9EZ
Demolition of existing outbuilding. Construction of replacement outbuilding

SDNP/21/05034/HOUS

Dickhurst Farm Cottage, Petworth Road, Lurgashall, Haslemere, Surrey GU27 3BG
Proposed swimming pool pond and single storey pool house with toilet facilities and plant room

SDNP/21/05382/HOUS

The Quell Hazelmere Lane Lurgashall GU27 3BW
Alterations to fenestration including new areas of glazing and new areas of timber cladding, to match existing building. Solar PV panels to roof. Extension to existing outdoor seating area. Demolition of existing pool house and construction of replacement pool house rationalising of existing pool layout. Associated hard and soft landscaping works around pool and pool house.

The Clerk updated members on the various enforcement matters in the parish.

105/21 HIGHWAYS INCLUDING VILLAGE GREEN AND WINTER MANAGEMENT

The Winter Plan has been finalised with WSCC with the gritting routes confirmed. Mr Cooper reported the Village Green had its last cut this week and the new mower is good.

The Clerk to write to head of WSCC about the dreadful state of Jobsons Lane.

106/21 PLAYGROUND

Mr Cooper reported the playground is getting good use with more children in the village. Vanessa Semmens is to take on responsibility of the playground including the assessment of the equipment on a regular basis.

107/21 ALLOTMENTS

Mrs Landstrom had previously distributed an allotment update. All plots are now taken with one person on the waiting list. She reported the hedge had been cut and the tidy up session/get together in October had been very successful and will become a regular event in the Spring and Autumn. They had planned to lay a communal patio area in the centre of the field; however, it has now been decided that this will stay grassed and they will try and find a couple of picnic tables to put there instead.

108/21 RIGHTS OF WAYS

The Clerk to ask for an update on summer clearance works and when the next WSCC inspection is due to take place.

109/21 L.R.A

Dr Tate stated that the L.R.A were very grateful for the Parish Council's donation which meant they only made a small loss at year-end.

110/21 CRICKET PAVILION

Mr Cooper reported that Stemps had made the pavilion watertight and re-done the ends and side boards. The clock tower had been repainted and the roof all repaired including at the back.

111/21 ELECTRIC CAR CHARGING POINT

The Clerk stated there are so many options out there with differing deals, grants and suppliers. It is an absolute mine field. The obvious location would be the Village Hall but it would be up to the VH Management Committee to organise. You can make money by doing it yourself or you can get companies in to install, maintain and run the project for you. It is something which is changing by the minute. However, WSCC have announced this week that they have signed a contract to provide a large scale roll out of 1000's of public charge points across the county within the next decade. Residents can register interest www.connectedkerb.com/west-sussex-chargepoint-network The more people who sign up the more likely we are to succeed. Clerk has put information on the Lurgashall Link Facebook page and will put into the newsletter.

Mr Cooper stated the Village Hall Management Committee had discussed this at their last meeting and are supportive of the idea but are concerned whether the existing infrastructure has capability. It was thought the triangular piece of land at the end of the car park would be the ideal location however Hyde Housing own it but perhaps public pressure would get them to consider providing electric car points in time.

112/21 QUEENS PLATINUM JUBILEE TREE PLANTING

The Clerk reported that there is a nationwide project, Queens Green Canopy to help mark HM The Queen's Platinum Jubilee in June by planting a tree. Mrs Landstrom suggested planting a fruit tree behind the shop. The Clerk to look into any applications for free trees. Mrs Landstrom added she thought it would be nice to see daffodils planted on the triangle at the bottom of the Village Green.

113/21 COMMUNITY FIBRE PROJECT

Mr Wilding stated he was organising a Community Fibre Partnership to get 17 properties in Lurgashall in Jobsons Lane and Roundhurst Lane connected to fibre broadband. They have now received a Final Offer from Openreach and should soon be in a position to proceed. The Partnership needs a Legal Entity that can contract with Openreach; no payments will be involved because all the work is funded by voucher payments. He asked whether the Parish Council would consider being the Legal Entity? Members agreed this was acceptable. Dr Tate requested the Clerk investigate which other Parish Councils had taken this approach.

114/21 CORRESPONDENCE

The Clerk had forwarded October's Police report from PCSO Neil Billingham to all members as follows:

Introduction.

I had a very successful Street Briefing on Saturday 23/10/2021 at Petworth. This linked in with the monthly Farmers Market. My most popular leaflets were the Little Book of Scams and the No Callers sticker!!! I hope to be there this again this month. If any Parishes are planning an event, do let me know and I will attend if possible.

Incidents of Note.

There was damage caused to a rural gate. There were no lines of enquiry.

There was also the theft of agricultural equipment as well.

We still have some ongoing issues with thefts from vehicles parked in remote beauty spot car parks. The advice remains, if you do not need the item on your walk, leave it at home!! Do not leave valuables in your car at any time.

PCSO Activity over the next month.

My next planned Street Briefing is 27/11/2021 at Petworth.

DON'T LET THEM MAKE YOU A VICTIM OF CRIME. IF YOU SEE IT, REPORT IT – 101!

The Clerk stated the SDNPA has launched a Call for Nature Sites with a deadline for expressions of interest on the 17 January 2022. The appeal is inviting farmers, land managers, communities and conservation groups across the National Park to put forward possible sites where new wildlife habitats could be created. Proposals of any size or scale will be considered and could include, for example, creating wildflower meadows, new

hedgerows, more natural rivers, planting trees, creating heathland or installing dew ponds. Village greens, road verges and allotments may also have potential. For more information

visit: <https://www.southdowns.gov.uk/nature-recovery-information-for-delivery-partners/call-for-nature-sites/>

115/21 TO CONSIDER URGENT MATTERS AT THE CHAIRMAN'S DISCRETION

Dr Tate stated the defibrillator needs new pads and suggested the Parish Council may like to consider purchasing new equipment next year. Mrs Martin-Jenkins said this could be discussed at the Finance & General Purposed Meeting in December.

116/21 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Defibrillator

Co-option

Electric Car Charging point

Please let the Clerk know of any additional items by Thursday 6th January 2022

117/21 DATE OF THE NEXT MEETING

The next meeting is on Thursday 13th January 2022 at 7.30pm

There being no other business, the Chairman closed the meeting at 8.55pm