

# **LURGASHALL PARISH COUNCIL**

## **DRAFT MINUTES OF A MEETING OF THE PARISH COUNCIL HELD VIRTUALLY ON THURSDAY 12<sup>TH</sup> NOVEMBER 2020**

Councillors Present: Mrs B Burkhart, Mr R Cooper, Mr J Harden, Mr N Jowett, Mrs A Martin-Jenkins (Chairman), Dr A Tate and Mr P Wilding (also in attendance as a District Councillor)

In Attendance: County Councillor Janet Duncton

Mrs H E Cruikshank (Clerk)

There was one member of the public in attendance

The Chairman declared the meeting open at 7.30pm and welcomed the member of the public to the meeting.

The member of the public spoke about the dangerous highway problems on Fernden Lane including the state of erosion in the lane causing it to narrow so badly in places and a regular problem with blocked drains and culverts. Only tonight there has been a crash between two vans. Drivers are driving too fast and WSCC is refusing to change the speed limit from an unsafe 60mph. Dr Tate suggested checking the status of the road with Google maps/Satellite Navigation companies to get it re-classified.

Residents of Fernden Lane and neighbouring lanes are becoming increasingly anxious with the winter approaching that roads will become extremely dangerous with water gushing down them and passing places unpassable. They are also concerned that roads may collapse causing much more serious issues. Residents are keen to see new passing places added on Fernden Lane (landowners are happy for these to be installed). The National Trust who is responsible for the maintenance and upkeep of most of the ditches adjacent to both Fernden Lane and Quell Lane so far is not being very helpful. Unfortunately every county lane has the same problems as these narrow rural roads are lethal.

County Councillor Janet Duncton said she would pass all the information onto the Highways Department for their investigation. Residents are also in communication with Fernhurst Parish Council as the road lies in both parishes. The Chairman thanked the member of the public for joining the meeting and for talking about the issues on Fernden Lane.

*The member of the public left the meeting at 7.40pm*

### **PARISH COUNCIL BUSINESS**

#### **108/20 APOLOGIES FOR ABSENCE**

Apologies were received from Mrs Jane Landstrom.

#### **109/20 CODE OF CONDUCT**

The Chairman reminded members of their responsibilities under the Code of Conduct.

#### **110/20 CO-OPTION OF COUNCILLOR (IF APPLICABLE)**

There was no co-option.

#### **111/20 MINUTES OF THE LAST MEETING**

The minutes of the last Parish Council meeting held on Thursday 10<sup>th</sup> September 2020 were approved and signed by the Chairman as a true record.

## 112/20 MATTERS ARISING

The mobile skip had once again been very successful in September. It was full by 10.30am! Fly tipping continues to be a problem in the parish.

## 113/20 COUNCILLORS REPORTS

County Councillor Janet Duncton reported on the latest Covid-19 cases in West Sussex. Between 28<sup>th</sup> October and the 3<sup>rd</sup> November, the infection rate was 98.3 persons per 100,000. This is one of the lowest in the country and it is hoped a decrease is seen after lockdown.

There is a new Executive Director of Adult Services, Keith Hinkley who is also a member of East Sussex County Council and, like WSCC's Chief Executive Becky Shaw, will divide his time between the two Councils. His time will be 80% with West Sussex and 20% with East Sussex. WSCC are to face a very tough budget coming up where they will undoubtedly have to be cut back on some of their services. Adult Services, Children Services, Education and the Fire Service are priorities and need improvement.

The three children's homes in Worthing which were closed following the bad OFSTED report 18 months ago, have now been refurbished and will be back in use in the spring 2021. Woodlands Mead, the big special needs school near Burgess Hill, has also had the budget approved for a new school to be built on the site. Although this is some £23 million it has been a high priority for many years and all involved have been assured that the money is ring-fenced for this project.

The pop up cycle lanes are all being removed except the one in Shoreham at the moment. 90% of those who wrote in about them in Chichester wanted them gone.

Any issues of a County nature then please do not hesitate to contact Janet Duncton on [janet.duncton@westsussex.gov.uk](mailto:janet.duncton@westsussex.gov.uk) or 01798 342528.

*Councillor Duncton left the meeting at 7.50pm*

District Councillor Peter Wilding reported that the Local Plan is advancing. Chichester District Council has been allocated more housing numbers (outside of the SDNP). Fortunately locally, Loxwood has no more development planned and it mostly seems to be Chichester centric. This will be open to consultation. With regard to the Coronavirus support for businesses, the grants are to be extended. Details of these can be found at <https://www.chichester.gov.uk/covidbusinesssupport>

Any queries of a District nature, please do not hesitate to contact Peter Wilding on [pwilding@chichester.gov.uk](mailto:pwilding@chichester.gov.uk)

## 114/20 FINANCE

The Clerk had previously distributed Appendix 2a and b which included:

- a) A statement of the position of the Council's bank accounts as at 5<sup>th</sup> November 2020 incorporating details of cheques which needed to be issued, and for which approval was sought.
- b) Budget Monitoring sheet as at 5<sup>th</sup> November 2020,

The Council's current financial position at £28,294, bank account and budget monitoring sheet were noted. The members duly approved the payments for Mrs H E Cruikshank (Clerk's September & October 2020 Salary & Expenses) @ £770, The Leconfield Estates (Grit bin location rental) @ £22 and Moore (External Audit 2019/20) @ £240

Clerk confirmed that the Annual Return 2019/20 had been certified by the external auditors, Moore with no issues. The conclusion of the annual audit will go up on the notice board and website.

The Finance & General Purposes Committee is due to meet on Wednesday 9<sup>th</sup> December to discuss the budget and precept for 2021/22.

## 115/20 PLANNING

The Clerk had previously distributed Appendix 3. Mr Wilding commented upon the following applications;

### PLANNING APPLICATIONS DISCUSSED SINCE THE LAST PC MEETING

#### SDNP/20/02792/FUL

Land Adjoining Sods Farm High Hamstead Lane Lurgashall Petworth West Sussex GU28 9EX  
Retention of hardstanding area and access and erection of new storage building

### DECISIONS RECEIVED FROM CDC/SDNPA SINCE THE LAST PC MEETING

#### SDNP/20/04197/DCOND

Sybs Farm Jobsons Lane Windfall Wood Common Lurgashall GU27 3BX  
Discharge of condition 4 of permission SDNP/20/02302/LIS.  
Decision: Approved

#### SDNP/20/03482/APNB

Land to The North of Blind Lane Blind Lane Lurgashall West Sussex  
2 no. agricultural barns.  
Decision: Prior approval required and refused

#### SDNP/20/03282/HOUS

Little Brockhurst Farm Dial Green Lane Lurgashall GU28 9HA  
To change the location of a proposed 2 Bay Garage to enable a reduction in driveway area  
Decision: Approved

#### SDNP/20/03209/TPO

Boundary Cottage High Hamstead Lane Lurgashall GU28 9ET  
Crown reduce by up to 2.5m (all round) to suitable growth points on 1 no. Oak (T1) subject to  
LG/10/00049/TPO  
Decision: Approved

#### SDNP/20/02340/HOUS

Nut Hatch Tennysons Lane Lurgashall GU27 3AF  
Installation of freestanding aluminum greenhouse.  
Decision: Approved

#### SDNP/19/05684/HOUS

Hazards High Hamstead Lane Lurgashall GU28 9ET  
Two floor extension, replacement garden room, minor annex and general alterations.  
Decision: Refused

Mr Wilding added that Chichester District Council's Planning Enforcement team are aware of the building works being carried out on the land North of Blind Lane. It is investigating the continuing works and reviewing its enforcement action.

## 116/20 HIGHWAYS INCLUDING VILLAGE GREEN, OPERATION WATERSHED AND WINTER MANAGEMENT

Mr Cooper reported the Winter Plan had been submitted and John Simpson has once again agreed to be the parish's gritting contractor if the weather gets bad. He also kindly offered to clear the ditch around the small

triangle where cars have pushed earth in when reversing out of the parking area. The Clerk to report the crushed hazard posts again. Mrs Martin-Jenkins to remind the contractors to cut the hedge around the pond. Roads are generally in an awful state and WSCC has launched a new online form, on its website, for reporting potholes <https://www.westsussex.gov.uk/roads-and-travel/>

Mr Jowett (on behalf of the Lurgahall Village Shop Committee) asked after the process of applying for a brown tourist sign for Lurgashall Village Shop in place of the Winery signs which are to be removed. The Clerk will investigate.

#### A FERNDEN AND ROUNDHURST LANES

This was discussed under public questions before the start of the meeting.

#### B PARKING AT ENTRANCE TO ORCHARD PARK FARM

The Chairman had received two complaints regarding inconsiderate parking at the entrance to Orchard Park Farm track. A fire engine had recently been delayed by 10 minutes on its way to attend to an emergency call by a car partially blocking the entrance to the track. It was potentially a very dangerous issue with very serious consequences. Bad parking by pub customers here is a recurrent problem. The Church entrance is frequently blocked for disabled access. It was agreed a practical solution needs to be found to prevent any further problems. It was suggested that a sign be erected on the wall or bollards placed either side of the entrance to deter drivers although how this would be enforced is questionable. The PCC is also discussing this at their next meeting.

The Clerk to write and politely request the decrepit car parked on manorial waste at Dial Green be removed as it is rather unsightly.

#### 117/20 RURAL AFFORDABLE HOUSING/COMMUNITY LAND TRUST (CLT)

The Clerk asked members to consider whether someone would like to take this on now Mr Hellett had left the Parish Council.

#### 118/20 CLIMATE CHANGE

The Clerk asked members to consider whether someone would like to take Climate Change on, now Mr Hellett had left the Parish Council. It was questioned whether the Parish Council could really influence its parishioners but it was agreed that the Parish Council should be supportive and educate.

#### 119/20 PLAYGROUND

Mr Cooper said the playground had been busy since it re-opened. It was agreed to pay someone to re-paint the equipment in March/April time.

#### 120/20 ALLOTMENTS

In her absence, Mrs Landstrom had sent through an allotment report and updated allotment rules which the Clerk had distributed to all members. The path leading to the allotments has been levelled and in filled with scalpings. It will be re-seeded to match the rest in the spring. This was kindly undertaken by Alex Tucker, the builder at the Village Shop at no charge. A quote of £260 to install a new above ground tap / stop cock to isolate the whole site has been received. It was also recommended to insulate all the standpipes at a cost of £118. Both quotes have been accepted and work will commence over the next few weeks. The Leconfield Estates have agreed to pay 50% of the cost of the new stop cock. Once the work has been done and invoice paid, the Clerk will raise an invoice for Leconfield. Total works will cost the PC £248, more than the £100 budgeted. It was agreed this will be taken out of next year's budget.

The allotments rules have been updated to reflect a change in the bonfire rules. Bonfires can now only be lit on a Monday during September – April and must be accompanied at all times. It was agreed the wording Landlord be replaced by Parish Council before Mrs Landstrom distributes copies to all tenants.

#### 121/20 RIGHTS OF WAY

The Public Rights of Way inspection had been carried out in October. It was hoped the works would be carried out shortly as there was much overgrown foliage and way markers needing attention in the parish.

Issues with rights of way may be reported online <https://www.westsussex.gov.uk/land-waste-and-housing/public-paths-and-the-countryside/public-rights-of-way/>

#### 122/20 L.R.A

Dr Tate reported there had been no meetings since the last meeting. The grass at the Jubilee Field had recently been cut.

#### 123/20 LURGASHALL LINK

The Lurgashall Link advert in the newsletter had been reduced to one page. Requests for help were still being received.

#### 124/20 CORRESPONDENCE

The Clerk reported on the following:

- All North Chichester CLC meetings have been cancelled until further notice.
- WSALC AGM has been postponed. The rescheduled date is Wednesday 2nd December 2020 and will commence at 10:00am via Zoom
- West Sussex County Council has started a review of the West Sussex Transport Plan (WSTP). Clerk to email details round to members. The survey is accessible to all, so individual members of the public can also submit their views if they wish to do so. The survey closing date is Thursday 17<sup>th</sup> December 2020. To complete the survey please visit: [www.westsussex.gov.uk/WSTPsurvey](http://www.westsussex.gov.uk/WSTPsurvey)

#### 125/20 TO CONSIDER URGENT MATTERS AT THE CHAIRMAN'S DISCRETION

Mr Harden reported he had noticed the Waverley Hoppa bus was running between Northchapel and Haslemere (Tesco). <https://www.hoppa.org.uk/>

There were no other urgent matters.

#### 126/20 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Please let the Clerk know of any additional items by Thursday 7<sup>th</sup> January 2021

#### 107/20 DATE OF THE NEXT MEETING

The next meeting is on Thursday 14<sup>th</sup> January 2021 at 7.30pm

There being no other business, the Chairman closed the meeting at 8.40pm