

LURGASHALL PARISH COUNCIL

DRAFT MINUTES OF A MEETING OF THE PARISH COUNCIL HELD VIRTUALLY ON THURSDAY 9TH JULY 2020

Councillors Present: Mr R Cooper, Mr J Harden, Mr S Hellett, Mr N Jowett, Mrs J Landstrom, Mrs A Martin-Jenkins (Chairman), Dr A Tate and Mr P Wilding (also in attendance as a District Councillor)

In Attendance: Mrs H E Cruikshank (Clerk)

County Councillor Janet Duncton

There were two members of the public in attendance.

The Chairman declared the meeting open at 7.30pm and welcomed all to the virtual Zoom meeting.

Mrs Liz Stedall, the new editor of the newsletter stated that the newsletter is currently funded by the PCC (£450) and PC (£400) plus any advertising revenue. It is distributed free of charge to everyone in the parish. Liz would like to print in colour as she feels people would take a greater interest in it and are more likely to read it. The newsletter currently has 12 advertisements but she is hoping to increase this to 15 or 16 to include an electrician, plumber and window cleaner. She has received two quotes from Blackdown and Solopress. In order to cover the costs of the colour version, the annual contribution from the PCC and PC will need to increase to £500 if using Solopress and £632 for Blackdown. The Chairman thanked Liz for her outline and the increase would be discussed under agenda item 79/20.

Mrs Brett Burkhart said she had lived in the parish for 20 years and was now keen to get involved locally as she was living in Gospel Green full-time. Members had been sent her resume in advance of the meeting. The Chairman thanked Brett for her attendance and her co-option would be discussed under agenda item 66/20.

PARISH COUNCIL BUSINESS

64/20 APOLOGIES FOR ABSENCE

There were no apologies

65/20 CODE OF CONDUCT

The Chairman reminded members of their responsibilities under the Code of Conduct.

66/20 CO-OPTION OF COUNCILLOR

Mrs Brett Burkhart was co-opted as a Councillor. Clerk to send her the relevant forms and documentation.

67/20 MINUTES OF THE LAST MEETING

The minutes of the last Parish Council meeting held on Thursday 14th May 2020 were approved and signed by the Chairman as a true record.

68/20 MATTERS ARISING

The Clerk stated the Village Shop Community Asset application had been submitted to Chichester District Council.

69/20 COUNCILLORS REPORTS

District Councillor Peter Wilding reported that he and District Councillor Graves produce a monthly report for the newsletter. Following the COVID-19 pandemic, CDC is likely to have a deficit in this financial year of up

to £8million which is mainly due to a loss in car parking revenue, business rates and gym/health club income. The Government has announced a rescue package to help Councils who have suffered a loss of income due to COVID-19 but we are waiting for the details. CDC expect that some of their revenue streams such as parking charges will never fully recover to pre-COVID levels, and so are implementing a recovery strategy. This will look at efficiency savings and a potential reduction in some non-statutory services to enable CDC to balance its budget in the medium term.

Any queries of a District nature, please do not hesitate to contact Peter Wilding on pwilding@chichester.gov.uk

County Councillor Janet Duncton reported on the following:

- South Downs National Park has a new Chairman, Ian Phillips and Deputy-Chair, Vanessa Rowlands.
- The WSCC rangers are now back working again.
- WSCC has had no full actual meetings since February, all meetings since had been virtual. A Governance meeting is planned for 17th July.
- There have been no Co-vid cases for three weeks now until this week when there were only 1 or 2 confirmed cases.
- There is an additional £15m for county-wide pothole repairs. Repairs to Shillinglee, Roundhurst, Tennysons Lane and Hillgrove are due on 27th July.

Any issues of a County nature then please do not hesitate to contact Janet Duncton on janet.duncton@westsussex.gov.uk or 01798 342528.

70/20 FINANCE

The Clerk had previously distributed Appendix 3a and b which included:

- a) A statement of the position of the Council's bank accounts as at 2nd July 2020 incorporating details of cheques which needed to be issued, and for which approval was sought.
- b) Budget Monitoring sheet as at 2nd July 2020,

The Council's current financial position at £28,249, bank account and budget monitoring sheet were noted. The members duly approved the payments for Mrs H E Cruikshank (Clerk's May & June 2020 Salary & Expenses) @ £745 and Playsafety Ltd (Annual Inspection) @ £82. The payment for the allotment gate at £300 was also authorised for when the works had been carried out.

71/20 PLANNING

The Clerk had previously distributed Appendix 4. Mr Wilding commented upon the following applications;

PLANNING APPLICATIONS DISCUSSED SINCE THE LAST PC MEETING

SDNP/20/01754/LIS

1 Quell Cottage, Quell Lane, Lurgashall GU27 3BW

Amendments to an existing approval under ref SDNP/17/00020/LIS to include the realignment to the wall to the first floor bathroom, realignment of the steel portal frame at first floor, insertion of york stone paving to hearth at ground floor, insertion of limecrete floor to the outshut, to include lifting, recording and reinstatement of the existing brick pavements.

SDNP/20/02010/HOUS

Sybs Farm Jobsons Lane Windfall Wood Common Lurgashall GU27 3BX

Alterations to garden store to form summer house.

SDNP/20/01974/HOUS

The Quell Lane Lurgashall GU27 3BW

Demolition of existing garage at The Quell and construction of a new garage building and area of hardstanding including space for internal & external parking, storage room, provision for electric charging points and photovoltaics on the new flat roof.

SDNP/20/01658/FUL

Old Hearne Farm Jays Lane Lurgashall Haslemere West Sussex GU27 3BL
Ground mounted solar array for use with adjacent dwelling.

SDNP/20/02302/LIS

Sybs Farm Jobsons Lane Windfall Wood Common Lurgashall GU27 3BX
Remove modern internal partitions to bedroom 1, remove modern internal partitions and first floor bathroom to form bedroom 3, replace modern staircases, undertake alterations to bathroom 1 and replace the current electric under floor heating with new under floor heating system.

SDNP/20/02335/LDE

High Hampstead High Hamstead Lane Lurgashall Petworth West Sussex GU28 9EX
Use as additional staff accommodation in conjunction with the lawful mixed use of High Hampstead for holiday lets and/or for residential vocational courses.

SDNP/19/05684/HOUS

Hazards High Hamstead Lane Lurgashall GU28 9ET
Two floor extension, replacement garden room, minor annex and general alterations

SDNP/20/01665/FUL and SDNP/20/01666/LIS

Dickhurst Farm Petworth Road Lurgashall GU27 3BG
Change of use of redundant agricultural barn to residential use and demolition of modern agricultural farm buildings.

SDNP/20/02519/CND

Castle Copse Fernden Lane Lurgashall GU27 3BS
Alterations, overhang roof extension and change of use of existing staff accommodation for use as a dwelling for an equestrian worker - (variation of condition 4 of planning permission SDNP/13/02283/FUL - (variation to condition specifying that the occupation of the dwelling shall be limited to an equestrian worker employed in connection with Al Waha Arabian Stud, Castle Cops, Fernden Road, or a widow or widower of such a person, and to any resident dependants.)

SDNP/20/01893/HOUS

Whitewell House, Dial Green, Lurgashall GU28 9HA
First Floor side extension

DECISIONS RECEIVED FROM CDC/SDNPA SINCE THE LAST PC MEETING

SDNP/20/01265/HOUS

Dial House Dial Green Lane Lurgashall GU28 9HA
A small ground floor extension to the side of the property.
Decision: Approved

SDNP/20/01422/TCA

Bishops Cottage 164 High Hamstead Lane Lurgashall GU28 9ET

Notification of intention to remove lowest 2 no. limbs on western sector and remove lowest 1 no. limb on eastern sector on 1 no. Scots Pine tree (T1). Remove lowest 2 no. limbs on western and eastern sectors on 1 no. Scots Pine tree (T2)

Decision: Raise no objection

SDNP/20/01607/HOUS

Jays Farm Jays Lane Lurgashall GU27 3BL

Proposed single storey rear oak framed sunroom with roof lantern.

Decision: Approved

SDNP/20/02246/DCOND

Little Brockhurst Farm Dial Green Lane Lurgashall GU28 9HA

Discharge of conditions 3, 4 and 6 of permission SDNP/19/05394/HOUS.

Decision: Approved

72/20 HIGHWAYS INCLUDING VILLAGE GREEN, OPERATION WATERSHED AND WINTER MANAGEMENT

Mr Cooper reported that the problem with the mower had been resolved for now. The contractor has done a good job of tidying up the Green. The Clerk to take photos of the damaged posts on the edge of the Green opposite Garden Cottage and report to WSCC Highways. Mrs Martin-Jenkins reported there had been a lot of rubbish dumped at the Village Hall carpark which had to be removed. Mr Cooper agreed to keep an eye on the area. The Clerk to chase Chichester District Council regarding progress over the new bin which is due to be installed at the Jubilee Field entrance.

Mr Cooper had almost finished checking all the parish grit bins to see whether they will need refilling by WSCC. The salt/grit audit needs to be completed by 18th August. The grit bin by High Hamstead had been put back upright.

73/20 RURAL AFFORDABLE HOUSING/COMMUNITY LAND TRUST (CLT)

Mr Hellett said there was nothing further to report.

74/20 CLIMATE CHANGE

Mr Hellett said there was nothing further to report. The Clerk stated that Chichester District Council had appointed a new Climate Change Officer, Andrea Smith.

75/20 PLAYGROUND

Mr Cooper and Dr Tate had repaired the playground gate as some slats were broken. The annual inspection had been carried out and the ROSPA report received. The Clerk to print off a copy for Mr Cooper so he could take a look in detail but the equipment as usual has been identified as medium risk due to its age. He said that the fencing needs looking at as there are a few loose rails and the equipment will need painting at some stage. The contractor continues to cut the grass. The playground continues to stay closed due to Co-vid due to the rules and regulations which need adhering to in order to open it safely.

76/20 ALLOTMENTS

Mrs Landstrom reported that the allotments were full with an allocated plot for bees and she was now running a waiting list. It was agreed priority should be given to any Lurgashall parishioners on the waiting list. She said that the new gate would be installed over the next few weeks and the stopcock on the main tap would be replaced in due course.

77/20 RIGHTS OF WAYS

There was nothing much to report although an inspection is desperately needed. These are due to re-start imminently so it is hoped that Lurgashall's will be carried out shortly. The stile on FP2034 needs some attention. The Clerk to report to the WSCC ranger.

78/20 L.R.A

Dr Tate reported that the L.R.A having been approached by the fete committee, had submitted a planning application for 2 x containers (each 8x6x20ft) for storage. They will be sited close together, in the far corner with doors facing south and will only be used for fete storage. Cladding would be added by the fete committee.

79/20 NEWSLETTER

Following Liz Stedall's presentation and letter, the Parish Council agreed to increase its annual contribution to the newsletter from £400 to £632. All members felt it had a duty to support the local print business, Blackdown and would review this contribution at the end of the financial year. The contribution for the remainder of 2020/21 (8 issues) due is £354.67. The Clerk to organise a cheque for this.

80/20 MOBILE SKIP

It was agreed to go ahead with another mobile skip in September. Clerk to organise and advertise the date once known.

81/20 LURGASHALL LINK

Mrs Landstrom reported there had been no new requests for support since the last meeting. There were currently 77 Facebook members. Falcon Fabrics in Chichester had kindly made 50 cotton face masks which were left in the bus stop and distributed amongst the parish.

82/20 CORRESPONDENCE

The Clerk reported on two forthcoming meeting:

- All Parishes Meeting due to be held on 3rd September is now planned for Thursday 15th October. Venue to be confirmed.
- APCAG AGM on Tuesday 28th July @ 5pm (to be held virtually). Dr Tate to attend.

83/20 TO CONSIDER URGENT MATTERS AT THE CHAIRMAN'S DISCRETION

Mr Hellett said he will be leaving the parish in September but would remain on the Council until then. The Chairman thanked him for all his hard work in the parish and said he would truly be missed.

84/20 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Please let the Clerk know of any additional items by Thursday 3rd September 2020

85/20 DATE OF THE NEXT MEETING

The next meeting is on Thursday 10th September 2020 at 7.30pm

There being no other business, the Chairman closed the meeting at 8.45pm