

LURGASHALL PARISH COUNCIL

DRAFT MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 12TH MARCH 2020

Councillors Present: Mr R Cooper, Mr J Harden, Mr S Hellett, Mrs J Landstrom, Mrs A Martin-Jenkins (Chairman), Dr A Tate and Mr P Wilding

In Attendance: Mrs H E Cruikshank (Clerk)

The Chairman declared the meeting open at 7.30pm and welcomed all to the meeting.

There were no members of the public in attendance.

PARISH COUNCIL BUSINESS

23/20 APOLOGIES FOR ABSENCE

Apologies were received from Parish Councillor Mr N Jowett and County Councillor Janet Duncton.

24/20 CODE OF CONDUCT

The Chairman reminded members of their responsibilities under the Code of Conduct.

25/20 MINUTES OF THE LAST MEETING

The minutes of the last Parish Council meeting held on Thursday 9th January 2020 were approved and signed by the Chairman as a true record.

26/20 MATTERS ARISING

There were no matters arising from the last meeting, not covered on the agenda.

27/20 COUNCILLORS REPORTS

District Councillor Peter Wilding reported on the following:

- The Council has approved the appointment of a Development Partner for the Southern Gateway project. This is an exciting new project which, over 10 years, will transform the run down area between the City centre and the railway station with a mixture of housing, offices, retail and entertainment.
- The Council set its budget and Council Tax for the next financial year. CDC has managed to achieve a balanced budget over the next 5 years with a modest increase in Council tax of £5 a year (10p a week) for a Band D property. This has been achieved in spite of West Sussex County Council making cuts in spending which has resulted in CDC incurring additional costs of £1m per annum.
- Police and Crime Commissioner's element of Council Tax is now more than CDC's.
- CDC has applied for and been awarded by government an additional £230,000 of funding to help reduce rough sleeping in the district. The fund is designed to enhance the existing local services to provide a comprehensive pathway of support for rough sleepers from the streets into settled accommodation.
- CDC is going to develop a site called Freeland Close to provide 17 units of accommodation for homeless people.
- The A27 has recently been litter picked as part of our winter cleaning schedule. The task, which took twenty night shifts to complete and costs £60,000 generated 387 bags of waste and 16 van loads of car parts

- CDC has signed a contract with Cityfibre to connect 50 council assets in Chichester City to a fibre network to a Gigabit network. The cost £750,000 is being met from the retained Business Rates pool, so is at no cost to the Council. This will significantly increasing the fibre and digital infrastructure within the city which is likely to accelerate the private sector investment in the city to achieve ultrafast connectivity to homes and businesses.
- Updates on the Coronavirus <https://www.chichester.gov.uk/coronavirus>

Mr Wilding to find out when the litter pick-ups are now carried out in the parish as they previously were quarterly. Any queries of a District nature, please do not hesitate to contact Peter Wilding on pwilding@chichester.gov.uk

In her absence, County Councillor Janet Duncton had sent through the following report:

- Coronavirus. There are regular meetings with other organisations including Public Health England and so far there have been 5 confirmed cases in West Sussex. We are getting up dates but as you can imagine it's a movable feast. Updated information available at <https://www.westsussex.gov.uk/campaigns/coronavirus-covid-19/#1>
- Budgets done and with County's budget that has to balance as you know that is not an easy task but it's done. Our total budget is some £593million and all the main Services have been increased this year. I can give details if required but it's probably on line by now. From August we will be starting again but now it's more open at County and members have their say at Workshops for the budget etc.
- We also now have open Cabinet meetings which is a good move forward. One a month at the moment which all can attend including the public.
- Children's Services and the Fire and Rescue are both going up as well. One of the criticisms in Fire and Rescue was a shortfall of 2,500 home visits. I am glad to say there are no shortfalls in this part of the work as of now.

Any issues of a County nature then please do not hesitate to contact Janet Duncton on janet.duncton@westsussex.gov.uk or 01798 342528.

28/20 FINANCE

The Clerk had previously distributed Appendix 2a, b and c which included:

- a) A statement of the position of the Council's bank accounts as at 5th March 2020
- b) Budget monitoring sheet as at 5th March 2020
- c) Donation requests 2019/20

The Council's current financial position at £22,459, bank account and budget monitoring sheet were noted.

The members duly approved the payments for Mrs Helen Cruikshank (Clerk's January & February Salary & Exps) @ £811, The Leconfield Estates (Allotment Water standing order) @ £25 and Mrs Jane Landstrom (Reimbursement for allotment expenses) @ £132

The members discussed the question of donations (Appendix 2c). It was agreed that the following donations be made and payments for these were approved;

Waverley CAB £100
 Sussex Air Ambulance £100
 Chichester (Petworth) Food Bank £100
 Rother Valley Together £100
 Petworth Cottage Nursing Home £50
 Midhurst Community Bus £100
 Tandem £100
 Home-Start Chichester £100

29/20 PLANNING

The Clerk had previously distributed Appendix 3. Mr Wilding commented upon the following applications;

Planning applications discussed since the last PC meeting:

PLANNING APPLICATIONS DISCUSSED SINCE THE LAST PC MEETING

SDNP/19/02988/FUL

Dial Green House Dial Green Lane Lurgashall GU28 9HA

Demolition of existing dwelling and outbuildings and construction of replacement two storey dwelling.

SDNP/20/00028/TCA

St Laurences Church Dial Green Lane Lurgashall GU28 9ET

Notification of intention to fell 5 no. Ash trees (T4, G6, T11, T12 & T13), 1 no. Hawthorn tree (T14) and 1 no. Leyland Cypress tree (T25). Reduce 2 no. storm damaged limbs by 2m (south east sector) over pathway on 1 no. Oak tree (T2). Crown lift by removing lowest lateral limb (south sector) on 1 no. Red Oak tree (T5). Crown lift to 3m (west sector) above ground level and reduce width by up to 3m (north sector) on 1 no. Yew tree (T10). Crown lift by removing 2 no. lateral limbs (south sector) and 3 no. lateral limbs (west sector) on 1 no. Yew tree (T19). Crown lift by removing 2 no. lateral limbs (north and south sectors) on 1 no. Yew tree (T20). Crown reduce by up to 50% (all round) on 1 no. Oak tree (T24)

PLANNING APPLICATIONS TO BE DISCUSSED AFTER THE PC MEETING TONIGHT

SDNP/20/00477/TPO

St Laurences Church Dial Green Lane Lurgashall GU28 9ET

Remove 2 no. lowest limbs on south sector, reduce north sector by 3m and reduce south sector by 2m on 1 no. Yew tree (marked on plan as T9, TPO'd as T1) subject to LG/10/00004/TPO. |

SDNP/20/00488/TCA

Greengate Farm High Hamstead Lane Lurgashall West Sussex GU28 9ET

Notification of intention to fell 2 no. Horse Chestnut trees (T1 and T2).

DECISIONS RECEIVED FROM CDC/SDNPA SINCE THE LAST PC MEETING

SDNP/19/05904/DCOND

Wheelwrights House Hillgrove Lane Lurgashall GU28 9EW

Discharge of conditions 3, 4, 5 and 9 of permission SDNP/17/06074/LIS.

Decision: Approved

SDNP/19/05905/DCOND

Wheelwrights House Hillgrove Lane Lurgashall GU28 9EW

Discharge of Condition 3, 4, 5 and 11 from permission SDNP/17/06073/HOUS.

Decision: Approved

SDNP/19/05394/HOUS

Little Brockhurst Farm Dial Green Lane Lurgashall GU28 9HA

Refurbishment and Extension of Main House; Refurbishment of Outbuildings; Erection of 2 Bay Garage; Reinstatement of Swimming Pool.

Decision: Approved

SDNP/19/05138/HOUS

Dial House Dial Green Lane Lurgashall Petworth West Sussex GU28 9HA

First floor extension above existing ground floor extension

Decision: Approved

SDNP/19/05938/HOUS and SDNP/19/05939/LIS

Aldworth Farm Jobsons Lane Lurgashall GU27 3BY

Two storey rear extension to northern wing. Minor internal alterations and replacement fenestration to south west extended section and north east extended section. Amendments to planning permission

SDNP/16/03556/FUL and listed building consent SDNP/16/03567/LIS.

Decision: Refused

SDNP/19/06125/DCOND

The Village Shop High Hamstead Lane Lurgashall GU28 9ET

Discharge of conditions 3, 4, 6 and 7 from planning permission SDNP/19/02646/HOUS.

Decision: Approved

SDNP/19/06116/DCOND

The Village Shop High Hamstead Lane Lurgashall GU28 9ET

Discharge of conditions 3 and 4 from planning permission SDNP/19/02647/LIS.

Decision: Approved

30/20 HIGHWAYS INCLUDING VILLAGE GREEN, OPERATION WATERSHED AND WINTER MANAGEMENT

Mrs Landstrom offered to take photos and report the deep ruts and potholes at the entrance to Greengates. Clerk to contact County Councillor Janet Duncton about the state of Jobsons Lane. Mr Wilding stated that there is a problem with blocked drains outside Signpost Cottage which he had previously reported. Clerk to chase as there had been no improvement. There are many potholes in the parish at the moment, the Parish Council urges parishioners to report all potholes directly through <https://love.westsussex.gov.uk/reports/home>

31/20 RURAL AFFORDABLE HOUSING/COMMUNITY LAND TRUST (CLT)

Mr Hellett said there was nothing further to report at this stage.

32/20 CLIMATE CHANGE

Mr Hellett stated he needed to organise a meeting to progress this.

33/20 VILLAGE SHOP COMMUNITY ASSET APPLICATION

As reported at the last meeting, the Community Asset application for the Village Shop had been withdrawn until the end of February. The owners of the Village Shop had requested that this be extended until the titles of the shop and house had been separated as there had been some delay in the process. It had been agreed to do this however a deadline is to be added of 60 days from today's date.

34/20 PLAYGROUND

Mr Cooper said due to the weather nothing had yet been done at the playground. Once the weather improves, the painting will start.

35/20 ALLOTMENTS

Jane Landstrom said she had sent the spring newsletter to all the allotment tenants. Councillors had all seen sight of this too. Three new taps had been installed with three additional ones are to be added so every tenant has easy access to water. The hedge has been laid at the bottom of the allotments, thanks to all those involved especially Tony Grace. The next coffee and chat is on Sunday 5th April at 11.30am at the Village Hall. There are only three

plots currently vacant. The Leconfield Estates have agreed in principle to siting a communal shed. Mrs Martin-Jenkins reminded all that if excessive water bills are received then tenants will be charged extra. Jane to organise installation of a new stopcock.

36/20 RIGHTS OF WAYS

The inspection is due to take place next month so please report any problems with footpaths to prow@westsussex.gov.uk or phone 01243 777620. Clerk to inform the WSCC ranger of the Parish Council's disappointment with the lack and quality of works carried out after the last inspection.

37/20 L.R.A

Dr Tate reported the L.R.A had made a small profit over the last year. It is hoped to make a wild flower area in the north east corner by the seat with sponsorship from locals. The next fundraiser is a quiz on March 21st and the AGM is coming up shortly.

38/20 75TH ANNIVERSARY OF VE DAY

Mr Cooper had been successful in his CDC grant application for £250 to help with this event. It will be a 1940's event with music including a Punch and Judy show. **NOW CANCELLED**

39/20 ANNUAL PARISH MEETING 2020

It was agreed the date for the Annual Parish Meeting be set for Thursday 30th April 2020. Unfortunately the new CDC Climate Emergency Officer has yet to be appointed so it was agreed to try and get a representative from the Rother Valley Together initiative. The various parish organisations and groups would also be invited to give updates as last year. Refreshments will be served. **NOW POSTPONED**

40/20 MOBILE SKIP

The mobile skip is booked for Saturday 25th April 10am-midday at the Village Hall carpark.

41/19 CORRESPONDENCE

Clerk reported on one forthcoming meeting:

- North Chichester CLC meeting – Tuesday 17th March at 7pm at Petworth Children and Family Centre: **NOW CANCELLED**

The current editor of the parish newsletter is retiring and looking for someone to take over. Hopefully a new replacement has been found. Thanks were given to Annabel Grout for all her hard-work as editor over many years.

42/20 TO CONSIDER URGENT MATTERS AT THE CHAIRMAN'S DISCRETION

There were no urgent matters.

43/20 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Please let the Clerk know of any additional items by Thursday 7th May 2020

44/20 DATE OF THE NEXT MEETING

The next meeting is on Thursday 14th May 2020 at 7.30pm – **NOW CANCELLED**

There being no other business, the Chairman closed the meeting at 8.45pm