

LURGASHALL PARISH COUNCIL

DRAFT MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 9TH JANUARY 2020

Councillors Present: Mr R Cooper, Mr J Harden, Mr S Hellett, Mrs A Martin-Jenkins (Chairman), Dr A Tate and Mr P Wilding

In Attendance: County Councillor Janet Duncton
Mrs H E Cruikshank (Clerk)

The Chairman declared the meeting open at 7.30pm and welcomed all to the meeting.

There were no members of the public in attendance.

PARISH COUNCIL BUSINESS

1/20 APOLOGIES FOR ABSENCE

Apologies were received from Parish Councillors Mr N Jowett, Mrs J Landstrom and Mr P Osborne.

2/20 CODE OF CONDUCT

The Chairman reminded members of their responsibilities under the Code of Conduct.

3/20 MINUTES OF THE LAST MEETING

The minutes of the last Parish Council meetings held on Thursday 11th November 2019 and Tuesday 3rd December were approved and signed by the Chairman as a true record.

4/20 MATTERS ARISING

The Community Asset application for the Village Shop has been withdrawn following the confirmation from the owner's solicitors that the titles of the shop and the house are in the process of being divided.

5/20 COUNCILLORS REPORTS

District Councillor Peter Wilding reported on the following:

- At January's cabinet meeting, CDC has adopted a first stage Climate emergency Plan and funding for a new Climate Emergency Officer has been agreed for two years. The plan sets out a carbon reduction target by 10% year on year until 2025 within the district.
- A £2.1 million project to increase the amount of much-needed temporary accommodation for the homeless has begun at Freeland Close in Chichester.
- Monitoring data has identified a need for an Air Quality Action Plan at Rumbolds Hill in Midhurst to help reduce the level of nitrogen dioxide in the area.
- Henry Boot Developments has been announced as the preferred developer for the Southern Gateway project in Chichester.
- Tom Kerridge's Pub in the Park event is coming to Chichester at the end of May on the bank holiday Monday. This clashes with the Cathedral's Flower Festival so it is hoped that parking will not be a problem.

Mr Wilding added that there was money in the budget for small grants towards any VE day celebrations. Any queries of a District nature, please do not hesitate to contact Peter Wilding on pwilding@chichester.gov.uk

County Councillor Janet Duncton reported it was the start of a new regime at County with the new Chief Executive (CE) Becky Shaw. She is now the joint CE of both WSCC and East Sussex County Council. She is very good and level-headed, which is what is needed to get all services up to scratch. Hampshire County Council is helping with improving Children's Services and the Fire Service is due a re-inspection later this year. All the problems need to be sorted out and it is hoped the new leadership will bring stability and things will settle down.

Any issues of a County nature then please do not hesitate to contact Janet Duncton on janet.duncton@westsussex.gov.uk or 01798 342528.

Mrs Duncton left the meeting at 7.50pm

6/20 FINANCE

The Clerk had previously distributed Appendix 3a and b which included:

- a) A statement of the position of the Council's bank accounts as at 3rd January 2020.
- b) Budget monitoring sheet as at 3rd January 2020.

The Council's current financial position at £23,480, bank account and budget monitoring sheet were noted.

The members duly approved the payments for Mrs Helen Cruikshank (Clerk's Nov & Dec Salary plus expenses) @ £755, Dr Andrew Tate (Reimbursement of laptop HDMI cable and replacement defibrillator pads) @ £53 and Mr Gary Sharp (Refurbishment of two parish signposts) @ £950. Dr Tate reported he had cleaned the inside and outside of the old telephone kiosk and would keep an eye on the defibrillator battery life.

7/20 BUDGET AND PRECEPT 2020/21

In the absence of Mr Jowett, the Clerk presented the draft budget for the coming year 2020/21 as part of the report of a meeting held on 19th November 2019. Members had previously been sent this report as Appendix 4. The Clerk reported Lurgashall Village Shop had submitted a request for continued financial support in 2020/21 @ £5,000. It was agreed that the Parish Council needs to work with the Shop and keep supporting this community effort which is so beneficial to the parish. It was recommended to not increase the precept in 2020/21.

Dr Tate proposed that the budget figures 2020/21 be accepted as presented and this was approved unanimously. It was agreed to keep the precept at £24,000. Dr Tate proposed this, Mr Cooper seconded and this was approved unanimously. Clerk to inform CDC of the decision.

8/20 RISK ASSESSMENT

The Clerk presented the report of the Finance and General Purposes Committee dated 19th November 2019 which members had previously been sent as Appendix 5. One deletion had been made to exclude the steps for the skip as a risk under item C as these were no longer used. Members approved the revised report.

9/20 PLANNING

The Clerk had previously distributed Appendix 6. Mr Wilding commented upon the following applications;

Planning applications discussed since the last PC meeting:

PLANNING APPLICATIONS DISCUSSED SINCE THE LAST PC MEETING

SDNP/19/05442/HOUS

Location: Aldworth Farm Jobsons Lane Lurgashall GU27 3BY

Proposal: Refurbishment of existing studio with new pitched roof, side log store and wood cladding

SDNP/19/05394/HOUS

Location: Little Brockhurst Farm Dial Green Lane Lurgashall GU28 9HA

Proposal: Refurbishment and Extension of Main House; Refurbishment of Outbuildings; Erection of 2 Bay Garage; Reinstatement of Swimming Pool.

PLANNING APPLICATIONS TO BE DISCUSSED AFTER THE PC MEETING TONIGHT

SDNP/19/05138/HOUS

Location: Dial House Dial Green Lane Lurgashall Petworth West Sussex GU28 9HA

Proposal: First floor extension above existing ground floor extension.

SDNP/19/05938/HOUS and SDNP/19/05939/LIS

Location: Aldworth Farm Jobsons Lane Lurgashall GU27 3BY

Proposal: Two storey rear extension to northern wing. Minor internal alterations and replacement fenestration to south west extended section and north east extended section. Amendments to planning permission SDNP/16/03556/FUL and listed building consent SDNP/16/03567/LIS.

DECISIONS RECEIVED FROM CDC/SDNPA SINCE THE LAST PC MEETING

SDNP/19/05060/APNB

Location: Becketts Roundhurst Lane Lurgashall Haslemere West Sussex GU27 3BN

Proposal; Pole Barn for the storage of agricultural machinery and implements.

Raise no objection

SDNP/19/04683/TCA

Location; Well House High Hamstead Lane Lurgashall Petworth West Sussex GU28 9ET

Proposal: Notification of intention to crown reduce by up to 4m (but no greater than back to the old wound points) on 1 no. Ash tree (T1).

Raise no objection

SDNP/19/03875/CND

Location: Courts Yard Jobsons Lane Windfall Wood Common Lurgashall GU27 3BX

Proposal: Erection of 2 detached dwellings and garages following the cessation of the current use and demolition and removal of all existing buildings, hard standings. (Variation of condition 2 of permission SDNP/15/05454/FUL - elevational amendments to plot 1 and 2, including changes to materials, windows and doors).

Decision: Approved

SDNP/19/05020/OHL

Location: Courts Yard Jobsons Lane Windfall Wood Common Lurgashall Haslemere West Sussex GU27 3BX

Proposal: Relocation of an existing pole as part of the dismantling of 2 spans of overhead line

Overhead lines – no objection

SDNP/19/04580/PRE

Location: Jays Farm Jays Lane Lurgashall Haslemere West Sussex GU27 3BL

Proposal: Reinstate existing work area to previous condition, reinforce existing farm track or create new reinforced farm track and reinforce forest track for forestry operations. Creation of new work area by existing road.

Advice provided

SDNP/19/03773/LIS

Location: Blackdown House Fernden Lane Lurgashall GU27 3BT

Proposal: Demolition of existing garage and log store. Erection of greenhouse/orangery. Removal of garden steps to north of existing house and replace with a seating area. Removal of incidental garden structures and various landscaping works.

Decision: Approved

SDNP/19/02792/FUL

Location; Blackdown Park Fernden Lane Lurgashall West Sussex

Proposal: New access track from Fernden Lane for commercial vehicle use.

Application withdrawn

SDNP/19/05468/PRE

Location: Barfold Farm Tennysons Lane Lurgashall Haslemere West Sussex GU27 3BN

Proposal: Extension following demolition of existing extension.

Advice provided

Mr Wilding reported that the works on 1 Quell Cottages was progressing slowly. Mrs Martin-Jenkins informed members that a planning application for tree works in the Churchyard would be coming through the system shortly.

10/20 HIGHWAYS INCLUDING VILLAGE GREEN, OPERATION WATERSHED AND WINTER MANAGEMENT

The Parish Council had received many complaints about the state of the roads. There are numerous potholes. The nasty one on Jobsons Lane by Greenland Farm had been repaired today but parishioners must report any problems to WSCC via the Love Sussex website. Mr Harden said the ruts on the edge of the road leading out of the village to Gospel Green are getting worse and very dangerous for pedestrians. Clerk to report the bad flooding by Parkhurst Cottage to WSCC and email County Councillor Duncton about the state of the roads in general and the need for the ditches to be cleared. This would be a cost benefit to County at the end of the day.

Mr Sharp had completed the refurbishment of the two signposts in the parish at Shoppe Hill and Jenner's Corner. Members commented on what a good job he had done.

Mr Cooper said he would be painting the benches on the village green once the weather improves. The grit bin at High Hampstead had been overturned once again and squashed when the hedge was cut. The Chairman asked which contractor was involved and that he should be warned about damaging the bin when in that area next year.

11/20 RURAL AFFORDABLE HOUSING/COMMUNITY LAND TRUST (CLT)

Mr Hellett said he had given a small presentation to Northchapel on Monday evening and was going to Lodsworth to talk to them next week.

12/20 CLIMATE CHANGE

Mr Hellett, Mr Cooper and Mr Harden had met to discuss Climate Change following the last meeting. Dr Tate and Mr Osborne had sent their apologies. The Clerk had previously distributed Appendix 7 outlining the proposal for the Parish Council to declare a Climate Emergency. The proposal was discussed.

Lurgashall Parish Council (PC) acknowledges there is a climate emergency and accepts that actions are necessary. The PC will act wherever it can in support of the overall Chichester DC plan for the environment and carbon reduction. Furthermore, it will form a sub-committee to propose actions to promote awareness of

climate change and bring forward proposals to the full council for consideration/adoption in line with its terms of reference.

13/20 PLAYGROUND

Mr Cooper said the equipment need to be sanded down and painted this spring/summer. Mrs Martin Jenkins kindly offered to help paint and it was agreed that this should be done in time for the school summer holidays.

14/20 ALLOTMENTS

In Mrs Landstrom's absence, Clerk reported that the hedge on the right-hand side as you walk down the path should be laid as well as the hedge across the bottom. An allotment holder, who lays hedges for a living, has kindly volunteered his time to do this along with other allotment holders. The cost would be £220 for materials. There is remaining money in this year's budget for this. Members agreed this was a great idea and approved this expenditure. Thanks, were given to the volunteers.

15/20 RIGHTS OF WAYS

Most of the parish footpaths are extremely muddy due to the continuous very wet weather! Concerns have been raised with regard to a broken stile at Shoppe Hill.

16/20 L.R.A

Dr Tate said he did not have much to report on. The wine tasting fundraising event had been successful. There is a meeting due to take place next week so he would be able to report more at the next meeting.

17/20 75TH ANNIVERSARY OF VE DAY

Mr Cooper said there was a group of people who have got together to start organising this celebration but progress is slow. It is hoped to use the big tea tent from the fete on the village green and have a 1940's entertainer with music.

18/20 ANNUAL PARISH MEETING 2020

It was agreed the date for the Annual Parish Meeting be set for Thursday 30th April 2020. It is hoped to get the new CDC Climate Emergency Officer to talk to the parish.

19/19 CORRESPONDENCE

Clerk reported on one forthcoming meeting:

- All Parishes Meeting on Monday 10th February at 7pm at CDC offices. Mrs Martin-Jenkins and Mr Wilding to attend.

The Clerk had received a survey from SSALC to complete. Clerk to action.

20/20 TO CONSIDER URGENT MATTERS AT THE CHAIRMAN'S DISCRETION

There were no urgent matters.

21/20 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Please let the Clerk know of any additional items by Thursday 8th March 2020

22/20 DATE OF THE NEXT MEETING

The next meeting is on Thursday 12th March 2020 at 7.30pm

There being no other business, the Chairman closed the meeting at 8.45pm.