

LURGASHALL PARISH COUNCIL

DRAFT MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 12TH SEPTEMBER 2019

Councillors Present: Mr R Cooper, Mr J Harden, Mr S Hellett, Mrs J Landstrom, Mrs A Martin-Jenkins (Chairman), Dr A Tate and Dr P Wilding

In Attendance: County Councillor Mrs Janet Duncton
District Councillor Dr Peter Wilding
Mrs H E Cruikshank (Clerk)
There were no members of the public present.

Mrs Martin-Jenkins declared the meeting open at 7.30pm and welcomed all to the meeting.

PARISH COUNCIL AGENDA

83/19 APOLOGIES FOR ABSENCE

Apologies were received from Mr N Jowett.

84/19 CODE OF CONDUCT

The Chairman reminded members of their responsibilities under the Code of Conduct.

85/19 MINUTES OF THE LAST MEETING

The Minutes of the last Parish Council meeting held on Thursday 11th July 2019 were approved and signed by the Chairman as a true record.

86/19 MATTERS ARISING

There were no matters arising.

87/19 COUNCILLORS REPORTS

County Councillor Janet Duncton stated there is a lot going on. The next full council meeting is in October however her diary is full before then with events around the county. She reported there is an event for those interested in standing as a County Councillor in the 2021 elections on 23rd October at County Hall, Horsham between 6-8pm. <https://beacouncillor.co.uk/west-sussex/>

There is a new Chief Fire Officer. Sabrina Cohen-Hatton is extremely capable and knowledgeable. She has a good team in place and it is hoped that whatever was wrong and identified in the last bad report can be put right with hopefully an improved report next time. West Sussex Fire & Rescue are looking to recruit on-call firefighters <https://www.westsussex.gov.uk/fire-emergencies-and-crime/west-sussex-fire-and-rescue-service/fire-rescue-recruitment/become-an-on-call-firefighter/>

There is always a need for foster carers in the County. <https://www.westsussex.gov.uk/education-children-and-families/adoption-and-fostering/become-a-foster-carer/>

If there are any issues of a County nature then please do not hesitate to contact Janet Duncton on janet.duncton@westsussex.gov.uk or 01798 342528.

Mrs Duncton left the meeting at 7.45pm

District Councillor Peter Wilding reported that all was quiet at District. There had been a cabinet re-shuffle following Tony Dignum standing down due to health issues. Dr Wilding had taken on the role of cabinet member for Finance and also for Communities. There is greater financial pressure with the possibility that some services will be withdrawn. Recycling targets continue to be challenging.

If there are any issues of a District nature then please do not hesitate to contact Peter Wilding on pwilding@chichester.gov.uk.

88/19 FINANCE

The Clerk had previously distributed Appendix 2a and 2b which included:

- a) A statement of the position of the Council's bank accounts as at 5th September 2019 incorporating details of cheques which needed to be issued, and for which approval was sought.
- b) Budget Monitoring sheet as at 5th September 2019

The Council's current financial position at £17,648, bank account and budget monitoring sheet were noted. The members duly approved the payments for Mrs H E Cruikshank (Clerk's July & August 2019 Salary & Expenses) @ £749, The Leconfield Estates (Allotment water) @ £61, Miss A Grout (Sixth monthly newsletter editor and printing costs) @ £200, Mrs Martin-Jenkins (Half-yearly Chairman's allowance) @ £150, Lurgashall PCC (Annual donation 19/20) @ £375, Lurgashall Village Hall (Annual donation 19/20) @ £1,000, Lurgashall Recreation Association (Annual donation 19/20) @ £250, Lurgashall Cricket Club (Annual donation 19/20) @ £560 and Northchapel Community Primary School (Annual donation 19/20) @ £1,000. Dr Tate to submit an invoice for reimbursement for a laptop cable (to enable plans to be viewed on the big screen at planning meetings) and replacement defibrillator pads

89/19 PLANNING

The Clerk had previously distributed Appendix 3. Dr Wilding commented upon the following applications;

PLANNING APPLICATIONS DISCUSSED SINCE THE LAST PC MEETING

SDNP/19/02646/FUL

Location: The Village Shop High Hamstead Lane Lurgashall GU28 9ET

Proposal: Demolishment of existing out buildings. Single storey rear extension with various additions and alterations including changes to fenestration.

SDNP/19/02988/FUL

Location: Dial Green House Dial Green Lane Lurgashall GU28 9HA

Proposal: Demolition of existing dwelling and outbuildings and construction of replacement two storey dwelling.

SDNP/19/03346/TCA

Location: Brook Hill, The Chimes Blind Lane Lurgashall GU28 9HB

Proposal: Notification of intention to crown reduce up to 3m back to secondary growth points on 1 no. Oak tree (T1), fell 1 no. Ash tree (T2) and 1 no. Norway Spruce tree (T3). Reduce height by 4m on 1 no. Norway Spruce tree (T4).

DECISIONS RECEIVED FROM CDC/SDNPA SINCE THE LAST PC MEETING

SDNP/19/02032/HOUS

Location: Little Brockhurst Farm Dial Green Lane Lurgashall GU28 9HA

Proposal: Single storey extension to south elevation, construction of single storey link between dwelling house and outbuildings, creation of habitable accommodation in outbuildings.

Decision: Approved

SDNP/19/01723/FUL

Location: Jays Farm Jays Lane Lurgashall GU27 3BL

Proposal: Extended upgrade of existing farm and forest track, upgrade of existing work area, and erection of minor earth-floored wood shed.

Application withdrawn

SDNP/19/00876/LIS

Location: Dickhurst Farm Petworth Road Lurgashall GU27 3BG

Proposal: Internal alterations to include, replacement staircase, removal of modern wall on ground floor, formation of downstairs WC, reduce size of first floor bathroom, new first floor bathroom, and enclosure around new stair, new GCH system, rewiring, and replacement kitchen.

Decision: Approved

SDNP/19/03048/PRE

Location: Upper Barn House Dial Green Lane Lurgashall Petworth West Sussex GU28 9EU

Proposal: Proposed single storey rear extension.

Advice provided

SDNP/19/01930/HOUS

Location: Blackdown House Fernden Lane Lurgashall GU27 3BT

Proposal: Erection of a single storey pool house.

Decision: Approved

SDNP/19/03346/TCA

Location: Brook Hill, the Chimes Blind Lane Lurgashall GU28 9HB

Proposal: Notification of intention to crown reduce up to 3m back to secondary growth points on 1 no. Oak tree (T1), fell 1 no. Ash tree (T2) and 1 no. Norway spruce tree (T3). Reduce height by 4m on 1 no. Norway spruce tree (T4).

Decision: Raise no objection

SDNP/19/02708/LIS

Location: Blackdown House Fernden Lane Lurgashall GU27 3BT

Proposal: Installation of door from kitchen to garden on the North Elevation.

Decision: Approved

SDNP/19/01897/LIS

Location: Blackdown House Fernden Lane Lurgashall GU27 3BT

Proposal: Internal alterations.

Decision: Approved

SDNP/19/02153/HOUS and SDNP/19/02154/LIS

Location: Plash Barn Farm Jobsons Lane Lurgashall GU27 3BP

Proposal: Minor extension to the southern wing of the building to form an external log store. Alterations to window and door openings on the southern elevation.

Decision: Approved

SDNP/19/01542/PRE

Location: 1 The Quell Cottages Quell Lane Lurgashall Haslemere West Sussex GU27 3BW

Proposal: Proposed extension to south west elevation (in place of approved conservatory/extension to the south east front elevation).

Advice provided

Dr Wilding stated there were two outstanding planning applications which would be discussed after the meeting tonight:

SDNP/19/03908/HOUS

Location: Upper Barn House Dial Green Lane Lurgashall GU28 9EU

Proposal: Proposed single storey extension.

SDNP/19/03887/HOUS

Location: Springfield Hillgrove Lane Lurgashall Petworth West Sussex GU28 9EW

Proposal: Demolition of existing garage and erection of single storey extensions to the West and East.

He added that the Courts Yard site has now been completely flattened.

90/19 HIGHWAYS INCLUDING VILLAGE GREEN AND WINTER MANAGEMENT

Mr Cooper reported he had fixed the three seats on the Village Green. He would be rubbing them down, treating and painting them in the next couple of weeks. Mrs Martin-Jenkins thanked him for all his work. He added it was the time of year to check the amount of grit in the grit bins and report back to WSCC Active Communities team. Mrs Martin-Jenkins thanked Mr Hellett for his great work in mowing the Village Green, it has looked very good all season.

91/19 LITTER BIN

The Clerk has spoken to Lisa Jones at CDC. Estimated costs are £400 to provide and install a new bin and £200 to move an existing one. Mrs Landstrom has kindly offered to take on responsibility of emptying the bin past the BT kiosk/by the bench. It was agreed to install a new bin adjacent to the Jubilee Field which CDC would then empty as part of their weekly collection. Clerk to liaise with Lisa Jones and get this actioned as soon as possible.

92/19 FINGERPOSTS

Gary Sharp had submitted an estimated quote for £995 to refurbish two fingerposts in the village; one on the Village Green and one at Dial Green. The Parish Council approved this expenditure and the Clerk to write to accept the quote and thank Gary.

93/19 RURAL AFFORDABLE HOUSING

Mr Hellett reported he had contacted both Northchapel and Lodsworth Parish Councils regarding setting up a combined Community Land Trust, similar to that of Stedham, Trotton and Rogate. There was a grant available from CDC to help with this. It is hoped that between the three parishes there would be some land available. It just needs one or two dedicated people to progress this. Mrs Martin-Jenkins suggested contacting Tillington Parish Council too.

94/19 REGISTERING VILLAGE SHOP AS A COMMUNITY ASSET

The Parish Council agreed the Village Shop should be registered as a Community Asset. Dr Wilding and Annabel Grout had drafted the application. This along with the site boundary plan were unanimously approved. The Chairman signed the application.

95/19 PLAYGROUND

Mr Cooper said there was nothing much to report. He reminded the Finance Committee to bear in mind when setting the budget that the equipment will need a rub down and paint next year.

96/19 ALLOTMENTS

Mrs Landstrom reported there were 23 plots at the Lurgashall allotments with 15 now taken, leaving 8 unused. She would try and advertise the vacancies in other neighbouring parishes. She had met with Nathan Silius to discuss the maintenance and it had been agreed that he would strim the unused plots every 3 months ensuring the grass doesn't get too long and carry out an extra strim before a new plot is taken on if required. He would also ensure that there is always a path to the back gate allowing allotment holders to access the manure in the horse field. The hedges on two sides of the allotments will be cut back and the long grass cut underneath. This will be done every year in autumn. There is an old mower which isn't working, If no-one takes ownership, it will be put in the skip next week.

Mrs Landstrom said she was hoping to set a date for an allotment "coffee and chat" to get all tenants together and discuss what everyone would like from the allotments going forward. Mrs Martin-Jenkins thanked her for all her hard work.

97/19 RIGHTS OF WAYS

Mr Harden queried a right of way with a double stile in Hillgrove. Dr Tate said he had seen the ranger back in August who had stated that it would be changing to a single stile.

98/19 L.R.A

Dr Tate reported there would be a fundraising wine tasting event in November.

99/19 MOBILE SKIP

The mobile skip is booked to visit Lurgashall on Saturday 21st September between 10am and midday at the Village Hall Car Park.

100/19 COUNCILLORS CONTACT DETAILS

Mrs Martin-Jenkins suggested individual's contact details be published so parishioners can get hold of Councillors more easily. All agreed this was an excellent idea. Clerk to email all members to ask for their preferred choice of communication.

79/19 CORRESPONDENCE

The Clerk spoke of the following meeting which members may like to attend:

- SDNP workshop – Wednesday 23rd October 6.30-9.30pm South Downs Centre. Dr Tate and Mr Harden to attend.

She had received a thank you letter from the Village Shop for the Parish Council's donation.

80/19 TO CONSIDER URGENT MATTERS AT THE CHAIRMAN'S DISCRETION

Mr Hellett outlined a proposal for the Parish Council to adopt a climate change policy following CDC's recently adopted climate emergency statement which he believes to be quite weak and non-committal. What should Lurgashall do about Climate Change? There are things that could be taken on with regard to educating people, possibly presenting at the Annual Parish Meeting? It was agreed this was a very good idea and would be discussed as an agenda item at the next meeting.

81/19 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

- Climate Change
- 75th anniversary of the end of WW2

Please let the Clerk know of any items by Thursday 7th November 2019

82/19 DATE OF THE NEXT MEETING

The next meeting on Thursday 14th November 2019

There being no other business, the Chairman closed the meeting at 8.45pm