

# **LURGASHALL PARISH COUNCIL**

## **DRAFT MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 11<sup>TH</sup> JULY 2019**

Councillors Present: Mr R Cooper, Mr J Harden, Mr S Hellett, Mr N Jowett, Mrs A Martin-Jenkins (Chairman), Dr A Tate and Dr P Wilding

In Attendance: County Councillor Mrs Janet Duncton  
District Councillor Dr Peter Wilding  
Mrs H E Cruikshank (Clerk)  
There were no members of the public present.

Mrs Martin-Jenkins declared the meeting open at 7.30pm and welcomed all to the meeting.

### **PARISH COUNCIL AGENDA**

#### **63/19 APOLOGIES FOR ABSENCE**

There were no apologies.

#### **64/19 CODE OF CONDUCT**

The Chairman reminded members of their responsibilities under the Code of Conduct.

#### **65/19 MINUTES OF THE LAST MEETING**

The Minutes of the last Parish Council meeting held on Thursday 16<sup>th</sup> May 2019 were approved and signed by the Chairman as a true record.

#### **66/19 CO-OPTION OF COUNCILLOR/(S)**

Mrs Jane Landstrom and Mr Phillip Wheeler were co-opted as Councillors. Clerk gave them the necessary forms to sign and will email all relevant documentation.

#### **67/19 MATTERS ARISING**

There were no matters arising.

#### **68/19 COUNCILLORS REPORTS**

District Councillor Peter Wilding reported all were settling in after the elections, with the new 50:50 Council. Cabinet posts are all held by Conservatives with deputies and heads of committees being led by the Liberal Democrats. He said Chichester District Council (CDC) is in a good financial state which may prove beneficial given WSCC may withdraw from supporting some of its current services and CDC may have to pick these up along with parishes.

Any issues of a District nature then please do not hesitate to contact Peter Wilding on [pwilding@chichester.gov.uk](mailto:pwilding@chichester.gov.uk).

County Councillor Janet Duncton said that WSCC have had bad reports for both its Fire & Rescue Service and Children's Service. Surprisingly, the report showed a bullying culture in the Fire Service although nothing had ever been reported or suspected. Obviously this needs to be looked into. County is taking both the reports extremely seriously and getting help from other Councils. There is no quick fix so it will be a long-term process. Things are getting tougher. Highways will still be looked after and potholes will be continued to be

filled in but some jobs such as drain and gutter clearance may well be passed to parishes to deal with. She will email the Clerk the list. The new Highways contract is still being discussed. Until a new contractor is appointed, Balfour Beatty continue to do the works. As Chairman of the County Council, 11 parishes to look after and many events to attend, there is never a dull moment. Money and budgets are tight and initiatives such as Safe Drive and Firebreak, which are beneficial to so many across the County, may be at risk as they are not statutory requirements. Mrs Landstrom said she thought the Safe Drive initiative especially was invaluable and suggested County try getting sponsorship from one of the large car companies in the area to ensure it continued. Mrs Duncton said she hoped to get to the Lurgashall monthly lunches so she could meet more residents.

Any issues of a County nature then please do not hesitate to contact Janet Duncton on [janet.duncton@westsussex.gov.uk](mailto:janet.duncton@westsussex.gov.uk) or 01798 342528.

Mrs Duncton left the meeting at 7.55pm

#### 69/19 FINANCE

The Clerk had previously distributed Appendix 2a and 2b which included:

- a) A statement of the position of the Council's bank accounts as at 5<sup>th</sup> July 2019 incorporating details of cheques which needed to be issued, and for which approval was sought.
- b) Budget Monitoring sheet as at 5<sup>th</sup> July 2019

The Council's current financial position at £26,981, bank account and budget monitoring sheet were noted. The members duly approved the payments for Mrs H E Cruikshank (Clerk's May & June 2019 Salary & Expenses) @ £743, Chichester District Council (Non-contested election expenses) @ £193 and Playsafety Playgrounds (Annual play area inspection) @ £82.

Mrs Martin-Jenkins added that now she is Chairman of the Parish Council, she feels it is better that she is no longer Chair of the Finance & General Purposes Committee. She proposed Mr Jowett take on this role in her place. All agreed this was a sensible and good idea.

#### 70/19 PLANNING

The Clerk had previously distributed Appendix 3. Dr Wilding stated there was one outstanding planning application which would be discussed after the meeting tonight (SDNP/19/03079/APNB Hobstevens Farm, Jobsons Lane, Windfall Wood Common for relocation of a barn to the farm for agriculture and forestry storage). Dr Wilding commented upon the following applications;

##### PLANNING APPLICATIONS DISCUSSED SINCE THE LAST PC MEETING

##### SDNP/19/01137/HOUS

Springfield Hillgrove Lane Lurgashall Petworth West Sussex GU28 9EW

Erection of single storey extensions to the West and East. Change of use of loft to habitable accommodation with associated roof works and installation of 5 no. dormers.

##### SDNP/19/01930/HOUS and SDNP/19/01931/LIS

Blackdown House Fernden Lane Lurgashall GU27 3BT

Erection of single storey pool house

##### SDNP/19/02159/LIS

Blackdown House Fernden Lane Lurgashall GU27 3BT

Erection of replacement outbuildings, dog kennel and run, removal of garden steps and associated landscaping.

##### SDNP/19/01896/HOUS and SDNP/19/01897/LIS

Blackdown House Fernden Lane Lurgashall GU27 3BT

Internal alterations.

SDNP/19/02153/HOUS and SDNP/19/02154/LIS

Plash Barn Farm Jobsons Lane Lurgashall GU27 3BP

Minor extension to the southern wing of the building to form an external log store. Alterations to window and door openings on the southern elevation.

SDNP/19/01968/TCA

The Chimes Blind Lane Lurgashall GU28 9HB

Notification of intention to reduce height by 4m on 18 no. Conifer trees (in hedgerow along south/south west boundary). Crown thin by 20% on 1 no. Oak tree and 1 no. Poplar tree (in hedge line on south west boundary). Reduce height by 4m on 1 no. Golden Cypress tree (in hedgerow on south west boundary).

SDNP/19/02032/HOUS

Little Brockhurst Farm Dial Green Lane Lurgashall GU28 9HA

Single storey extension to South elevation, construction of single storey link between dwelling house and outbuildings, creation of habitable accommodation in outbuildings.

SDNP/19/01723/FUL

Jays Farm Jays Lane Lurgashall GU27 3BL

Extended upgrade of existing farm and forest track, upgrade of existing work area, and erection of minor earth-floored wood shed.

SDNP/19/02719/HOUS and SDNP/19/02720/LIS

Greengate Farm House High Hamstead Lane Lurgashall GU28 9ET

Demolition of existing conservatory, replacement rear ground floor extension with loggia. Front extension to annex. Alterations and additions to fenestration. Replacement of any damaged roof tiles.

SDNP/19/02708/LIS

Blackdown House Fernden Lane Lurgashall GU27 3BT

Installation of door from kitchen to garden on the North Elevation.

**DECISIONS RECEIVED FROM CDC/SDNPA SINCE THE LAST PC MEETING**

SDNP/18/05755/FUL

Jays Farm Jays Lane Lurgashall Haslemere West Sussex GU27 3BL

Creation of a new access track, hard standing and woodshed for commercial forestry operations.

Decision: Refused

SDNP/18/02482/FUL

Courts Yard Jobsons Lane Windfall Wood Common West Sussex GU27 3BX

Erection of 4 no. dwellings following the cessation of the current use and demolition and removal of all existing buildings and hard standings.

Decision: Approved

SDNP/19/01811/CND

Courts Yard Jobsons Lane Windfall Wood Common Lurgashall GU27 3BX

Erection of 2 detached dwellings and garages following the cessation of the current use and demolition and removal of all existing buildings, hard standings. Variation of condition 2 from planning permission

SDNP/15/05454/FUL amend drawing to allow for Plot 2 & garage to Plot 1 to be handed.

Decision: Approved

SDNP/19/01968/TCA

The Chimes Blind Lane Lurgashall GU28 9HB

Notification of intention to reduce height by 4m on 18 no. Conifer trees (in hedgerow along south/south west boundary). Crown thin by 20% on 1 no. Oak tree and 1 no. Poplar tree (in hedge line on south west boundary). Reduce height by 4m on 1 no. Golden Cypress tree (in hedgerow on south west boundary).

Decision: Raise no objection

SDNP/19/01342/LIS

Aldworth Farm Jobsons Lane Lurgashall GU27 3BY Internal and external alterations to extension constructed in 2000. Changes to fenestration.

Decision: Approved

SDNP/19/02823/DCOND

1 The Quell Cottages Quell Lane Lurgashall GU27 3BW

Discharge of condition 5 and 9 from Listed Building Consent SDNP/17/00020/LIS. |

Decision: Approved

SDNP/19/01421/LIS

Location: Bishops Cottage 164 High Hamstead Lane Lurgashall GU28 9ET

Proposal: Proposed single storey annexe to provide ancillary accommodation to the main dwelling, replacement garden shed and changes to the boundary treatments

Decision: Application withdrawn

SDNP/19/01420/HOUS

Location: Bishops Cottage 164 High Hamstead Lane Lurgashall GU28 9ET

Proposal: Proposed single storey annexe to provide ancillary accommodation to the main dwelling, replacement garden shed and changes to the boundary treatments

Decision: Approved

SDNP/19/01931/LIS

Location: Blackdown House Fernden Lane Lurgashall GU27 3BT

Proposal: Erection of single storey pool house

Decision: Application withdrawn

71/19 HIGHWAYS INCLUDING VILLAGE GREEN AND WINTER MANAGEMENT

Mr Cooper said there was nothing to report apart from a trench has been dug alongside the green BT fibre-optic box. The Clerk to chase CDC for an update with regard the possibility of moving the rubbish bin by the bench in the middle of the village to opposite the Jubilee Field entrance.

72/19 FINGERPOSTS

Mr Cooper reported that Gary Sharp had kindly offered to refurbish a couple of the fingerboards in the parish.

73/19 RURAL AFFORDABLE HOUSING

Mr Hellett said he had nothing further to report but would soon be contacting Lodsworth and Northchapel Parish Councils about their views on Community Land Trusts.

74/19 PLAYGROUND

Mr Cooper said the annual ROSPA inspection had been carried out and the report received. The Clerk to print off a copy for Mr Cooper so he could take a look in detail and report back any issues at the next meeting. He said it was good to see the playground being so well-kept and well-used these days.

#### 75/19 ALLOTMENTS

Mr Harden reported that it was nice to see more young people on board at the allotments. The allotments were looking much neater. Mr Wheeler offered to take on the responsibility of turning the water off in winter and on in the spring. The possibility of an orchard was suggested once again if there were enough long-term vacant plots. The recent influx of keen tenants is encouraging but it was agreed not to lose sight of the orchard idea. Mrs Landstrom offered to have informal chats with tenants and see what they would like to see at the allotments and report back in September. She further suggested that the allotment holders take ownership themselves and use the area currently not rented out and keep it maintained and trimmed.

#### 76/19 RIGHTS OF WAYS

Following the recent inspection, WSCC has started its clearance works on the village footpaths.

#### 77/19 L.R.A

Dr Tate said any new people are welcome to join the L.R.A @ £10. It is hoped to hold several fundraising events over the next year to help with the maintenance costs of the field. The L.R.A is very much an enabling organisation so it needs people to come forward with ideas and willingness to run clubs.

#### 78/19 MOBILE SKIP

It was agreed to book a mobile skip for one Saturday in September at the Village Hall Car Park. The Clerk to action this.

#### 79/19 CORRESPONDENCE

The Clerk spoke of the following meetings which members may like to attend:

- All Parishes Meeting Monday 15<sup>th</sup> July at The Grange Centre in Midhurst at 7pm (buffet from 6.20pm) – Mrs Martin-Jenkins and Dr Tate to attend.
- APCAG meeting Tuesday 30<sup>th</sup> July 6.30pm Alfold Village Hall. Clerk to forward details to Dr Tate.

#### 80/19 TO CONSIDER URGENT MATTERS AT THE CHAIRMAN'S DISCRETION

Dr Tate said he checked the defibrillator in the old BT Kiosk at the weekend and noticed that the pads that go on the chest and deliver the treatment are just past their date. 30/5/2019. He thinks it is a recommended replace date rather than stops working date! However he wants the Parish Council to consider what we are going to do about the defibrillator as Haslemere Responders who used to give great support have this year informed us they have shut down due to lack of volunteers (at least for the present). The Parish Council used to donate to them, as did the c Cricket Club. South East Coast Ambulance (SECAMB) stopped support only about 2yrs after the defibrillator was installed and don't even use that defibrillator model any more. When a new battery was required in the past, it was only the Haslemere Responders that came to help us. Dt Tate has looked online and it seems easy to purchase the consumables for the defibrillator from the UK for about £35 plus postage. All agreed that the Parish Council should purchase these. Dr Tate to action this.

#### 81/19 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Please let the Clerk know of any items by Thursday 5<sup>th</sup> September 2019

#### 62/19 DATE OF THE NEXT MEETING

The next meeting on Thursday 12<sup>th</sup> September 2019

There being no other business, the Chairman closed the meeting at 8.45pm