

LURGASHALL PARISH COUNCIL

DRAFT MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 14TH MARCH 2019

Councillors Present: Mr R Cooper, Mr J Harden, Mr S Hellett, Mrs Martin-Jenkins, Mr G Sharp, and Dr A Tate (Chairman)

In Attendance: Mrs H E Cruikshank (Clerk)

The Chairman declared the meeting open at 7.30pm and welcomed all to the meeting.

There were no members of the public in attendance.

PARISH COUNCIL BUSINESS

24/19 APOLOGIES FOR ABSENCE

Apologies were received from Parish Councillors Dr Wilding and Mr Jowett, County Councillor Janet Duncton and District Councillor Nick Thomas. Clerk announced the resignation of Mr J Bonnett due to him moving from the parish. Thanks were given to Mr Bonnett for all his hard work and dedication over the many years he had been a Parish Councillor.

25/19 CODE OF CONDUCT

The Chairman reminded members of their responsibilities under the Code of Conduct.

26/19 MINUTES OF THE LAST MEETING

The Minutes of the last Parish Council meeting held on Thursday 10th January 2019 were approved and signed by the Chairman as a true record.

27/19 MATTERS ARISING

There were no matters arising.

28/19 COUNCILLORS REPORTS

There were no Councillor reports.

Clerk had forwarded members emails of recent WSCC initiatives including:

The Better Broadband Scheme, The Free Slipper swap and the Super Six Challenge. The County Council is investing heavily in a number of initiatives to help prevent falls. Falls related injuries accounted for over 4,700 emergency hospital admissions in West Sussex last year and it is an issue that seriously needs addressing. Help us prevent falls by spreading the word about the Slipper Swap events that are taking place in selected libraries throughout March. Encouraging older people to do regular gentle exercise can also prevent falls. The Super Six booklet explains how to do six simple strength building exercises that improve balance. See WSCC website for details.

Any issues of a County nature then please do not hesitate to contact Janet Duncton on janet.duncton@westsussex.gov.uk or 01798 342528.

In District Councillor Thomas' absence, the Clerk read out his statement; I very much regret I will miss this meeting. I would like to pass my warm thanks to all at the Parish Council who have done an admirable job this

past six years when I been your Councillor. It has been a privilege to serve and to count many of you as good friends. Good fortune going forward.

Any queries of a District nature, please do not hesitate to contact Nick Thomas nthomas@chichester.gov.uk or 01730 810837.

29/19 FINANCE

Clerk had previously distributed Appendix 2a and b which included:

- a) A statement of the position of the Council's bank accounts as at 7th March 2019
- b) Budget monitoring sheet as at 7th March 2019
- c) Donation requests 2018/19

The Council's current financial position at £22,097, bank account and budget monitoring sheet were noted.

The members duly approved the payments for Mrs Helen Cruikshank (Clerk's January & February Salary & Exps) @ £730, The Leconfield Estates (Allotment Water standing order) @ £10 and Dr Peter Wilding (Chairman's half yearly allowance) @ £150. Clerk added she had filed the annual VAT return.

The members discussed the question of donations (Appendix 2c). It was agreed that the following donations be made and payments for these were approved;

Waverley CAB £100

Sussex Air Ambulance £100

Chichester (Petworth) Food Bank £100

Rother Valley Together £50

Petworth Cottage Nursing Home £50

Midhurst Community Bus £100

30/19 PLANNING

Clerk had previously distributed Appendix 3. Dr Tate commented upon the following applications;

Planning applications discussed since the last PC meeting:

SDNP/19/00249/LIS

Greengate Farm High Hamstead Lane Lurgashall West Sussex GU28 9ET

To remove existing chipboard floor from barn building and replace with concrete floor.

SDNP/18/06220/HOUS and SDNP/18/06221/LIS

The Village Shop High Hamstead Lane Lurgashall GU28 9ET

Proposed alterations and extension to the dwelling house in order to allow the Post Office to operate independently of the dwelling, and extensions to the rear to the dwelling.

SDNP/19/00494/HOUS and SDNP/19/00495/LIS

Greengate Farm House High Hamstead Lane Lurgashall GU28 9ET

Demolition of existing conservatory, replacement rear ground floor extension with loggia. Front extension to annex. Alterations and additions to fenestration.

SDNP/19/00442/TCA

Bishops Cottage 164 High Hamstead Lane Lurgashall GU28 9ET

Notification to fell 1 no. Pear tree (*Pyrus salicifolia* "Rendula") (T1)

SDNP/19/00679/TCA

Bishops Cottage 164 High Hamstead Lane Lurgashall GU28 9ET
Notification on intention to fell 1 no. Leyland Cypress hedgerow (T1)

Decisions received from CDC/SDNPA since the last meeting:

SDNP/18/05876/HOUS

Blackdown House Fernden Lane Lurgashall GU27 3BT
Erection of pool house in garden area to serve the existing swimming pool.
Decision: Approved

SDNP/18/06019/CND

Courts Yard Jobsons Lane Windfall Wood Common Lurgashall GU27 3BX
Variation of condition 2 from application SDNP/15/05454/FUL; Revised location of Plot 2
Decision: Approved

SDNP/18/05502/HOUS

Upper Barn House Dial Green Lane Lurgashall GU28 9EU
In-ground swimming pool. Side / rear extension. Conservatory and porch.
Decision: Refused

SDNP/18/05797/HOUS and SDNP/18/05798/LIS

Plash Barn Farm Jobsons Lane Lurgashall GU27 3BP
Internal alterations at Plash Barn Farm to provide a boot room and family room within the existing entrance hall and larger bedrooms with en-suites and alterations to fenestration on the south elevation.
Decision: Approved

SDNP/18/06220/HOUS and SDNP/18/06221/LIS

The Village Shop High Hamstead Lane Lurgashall GU28 9ET
Proposed alterations and extension to the dwelling house in order to allow the Post Office to operate independently of the dwelling, and extensions to the rear to the dwelling.
Case withdrawn

SDNP/19/00111/DCOND

1 The Quell Cottages Quell Lane Lurgashall GU27 3BW
Discharge of Conditions 7 (Rainwater goods), 10 (Floorboards) , 11 (Ground floor brick paving) and 13 (Underpinning) for Listed Building Consent SDNP/17/00020/LIS.
Decision: Approved

31/19 HIGHWAYS INCLUDING VILLAGE GREEN, OPERATION WATERSHED AND WINTER MANAGEMENT

Mrs Martin Jenkins reported that the grit bin at Dial Green had been knocked over and needed to be lifted back up. Mr Hellett kindly said he would take a look. Dr Tate had reported the pothole in the middle of the road on Blind Lane. Mrs Martin Jenkins said the road had finally been repaired between Gospel Green and Dickhurst. Clerk to report several areas in the parish where there is a lot of standing water so culverts must need clearing; Gospel Green, Parkhurst and before the Lickfold bridge.

There is due to be a temporary road closure on 25th March on Dial Green Lane, from the junction with The Green to Surrey Road (day-time only 08:30-18:30)

Mr Sharp said the ditch by the Noah's Ark was overflowing and the pond needs filling up. Clerk to report to Leconfield Estates. Mr Sharp kindly said he would cut the railings by the pond and make them safe.

32/19 DOG LITTER BIN

Dr Tate reported that there were problems with dog fouling in the Jubilee Field. Clerk said that CDC no longer provide dog waste bins and their collecting is at full capacity. Its advice however if there is not a dog litter bin nearby is to dispose of it in a regular litter bin. There is a company in Chichester called PAWS (Professional Animal Waste Solution) who provide bins and collect dog waste in a much greener way. They charge £200 for a bin plus installation then £9 per week to collect. Dr Tate to pass information onto the L.R.A. Clerk to ask whether the Parish Council bin by the bench in the middle of the village could be moved to near the BT green broadband box.

33/19 RURAL AFFORDABLE HOUSING/COMMUNITY LAND TRUST (CLT)

Mr Hellett said he will be progressing this with other parishes as it is a useful thing to follow up.

34/19 PLAYGROUND

Mr Cooper said there was nothing to report. Clerk had received a letter from The Leconfield Estates regarding the three yearly rent review from 25th March. The new rent of £81.82 per annum (change from £79.67) would stand until 2021. All members agreed this and Clerk signed the agreement to be returned to Leconfield Estates.

35/19 FINANCIAL REGULATIONS

Financial regulations are standing orders to regulate and control the financial affairs and accounting procedures of a local council. The financial regulations, as opposed to the standing orders of a council, include most of the requirements relevant to the council's Responsible Financial Officer. Clerk had previously distributed to all members. Clerk to remove paragraphs 3.1, 3.2 and 3.3 and amend 4.1 to read "All Expenditure must be authorised by the Council". With these amendments the Financial Regulations were adopted.

36/19 ALLOTMENTS

Dr Wilding and the Clerk had met with the grass contractor for the allotments. They had agreed that he would cut the hedges which border the Jubilee Field and cut the very overgrown part of the allotments to enable it to be kept under control going forward. Mrs Martin-Jenkins said that hedges should not be cut between 1st March and 31st August to prevent disturbance of nesting birds which was an offence. Dr Tate said he would look into the legislation on this and report back.

37/19 RIGHTS OF WAYS

The Public Rights of Way inspection is to be carried out next month in Lurgashall. Following this, any routine maintenance work will be prioritised for delivery by the WSCC contractor. If you are aware of any problems on any Rights of Way, please contact WSCC on 01243 777620 or email prow@westsussex.gov.uk. Following the last meeting, the Clerk had contacted the new WSCC access ranger with regard the stream safety issues on FP1068. He had replied with some proposal of works which the Parish Council approved. Mr Harden suggested that instead of the wide steps being installed past the second stream that some ballast or hardcore could be put down instead? It might be a less expensive option. Clerk to feedback and give thanks to the ranger for his positive help.

38/19 L.R.A

Dr Tate said there had only been a quick L.R.A meeting lately to discuss the quiz. The quiz had been very successful raising a few hundred pounds. It was unsure whether Canine Capers would be held this year but other fundraising ideas were being looked at.

39/19 PARISH COUNCIL ELECTIONS

Parish Council elections (as well as DC elections) will be held on **2nd May 2019** – the statutory Notice of Election will be displayed on the parish notice boards and website from Tuesday 19th March 2019. Nomination papers will be available from the Clerk or CDC and may be returned after this date.

40/19 CORRESPONDENCE

Clerk reported there was no further correspondence other than that already spoken of at the meeting.

41/19 TO CONSIDER URGENT MATTERS AT THE CHAIRMAN'S DISCRETION

Mr Harden reported that the 96 Compass bus service which runs on a Friday will be ceasing from 15th April.

42/19 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Fingerposts

Please let the Clerk know of any additional items by Thursday 9th May 2019

43/19 DATE OF THE NEXT MEETING

The next meeting is on Thursday 16th May 2019 at 7.30pm

There being no other business, the Chairman closed the meeting at 8.35pm.