

LURGASHALL PARISH COUNCIL

DRAFT MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 8TH NOVEMBER 2018

Councillors Present: Mr J Bonnett, Mr R Cooper, Mr S Hellett, Mr N Jowett, Mrs A Martin-Jenkins, Mr G Sharp, Dr A Tate and Dr P Wilding (Chairman)

In Attendance: Mrs H E Cruikshank (Clerk)

There were no members of the public present.

The Chairman declared the meeting open at 7.30pm and welcomed all to the meeting.

112/18 APOLOGIES FOR ABSENCE

There were no apologies for absence.

113/18 CODE OF CONDUCT

The Chairman reminded members of their responsibilities under the Code of Conduct.

114/18 MINUTES OF THE LAST MEETING

The Minutes of the last Parish Council meeting held on Thursday 27th September 2018 were approved and signed by the Chairman as a true record.

115/18 MATTERS ARISING

There were no matters arising.

116/18 OPEN FORUM

There were no members of the public present.

117/18 COUNCILLORS REPORTS

District Councillor Nick Thomas reported that CDC's local plan was currently having its 5 yearly review. The SDNP local plan is due to be published next year. Mr Thomas spoke of the social prescribing initiative which enables GP's and nurses to be able to refer people to local, non-clinical services. He said there were some excellent little groups held at The New Grange Centre and encouraged residents to use the service, transport can be arranged if required. Mr Bonnett added that CAB Waverley is working with local surgeries bringing services closer together and taking pressure off the doctors. Any queries of a District nature, please do not hesitate to contact Nick Thomas nthomas@chichester.gov.uk or 01730 810837.

County Councillor Janet Duncton reported on County's current initiative of improving health and loneliness, they are encouraging sensible eating and drinking and taking exercise. Need to persuade people to help themselves. Nothing has yet been set regarding 2019/20 budgets. She emphasised that despite what was on the news tonight that no fire stations would be closing but County are looking at any "frills" to services with £165m savings required over the next 3 years. Any issues of a County nature then please do not hesitate to contact Janet Duncton on janet.duncton@westsussex.gov.uk or 01798 342528.

County Councillor Duncton left the meeting at 7.45pm

118/18 FINANCE

Clerk had previously distributed Appendix 2a and b which included:

- a) A statement of the position of the Council's bank accounts as at 1st November 2018.
- b) Budget Monitoring sheet as at 1st November 2018

The Council's current financial position at £25,630, bank account and budget monitoring sheet were noted.

The members duly approved the payments for The Leconfield Estates (Allotment water and grit bon rental) @ £102 and Mrs Helen Cruikshank (Clerk's Sept & Oct Salary plus expenses) @ £777. A payment of £250 to Martin Snelling for fencing repairs to the play area had been authorised in between meetings.

Dr Tate had carried out an internal system audit. Need to set a date for the Finance meeting to discuss budget and precept for 2019/20. Clerk suggested 26/27 November, she would check Village Hall availability and email committee members. Thank you letters had been received from all donations authorised at the last meeting.

119/18 PLANNING

Clerk had previously distributed Appendix 3. Dr Wilding commented upon the following applications;

Planning applications discussed since the last PC meeting:

SDNP/18/04753/HOUS

Dial Green House Dial Green Lane Lurgashall GU28 9HA

Demolition of existing outbuildings and construction of two storey extension with associated roof works and various alterations

SDNP/18/04377/FUL

Stag Park Farm London Road Petworth GU28 9LZ

Internal and external alterations to existing milking parlour farm building.

SDNP/18/05247/HOUS

Aldworth Farm Jobsons Lane Lurgashall GU27 3BY

Demolition of stables, refurbishment of existing studio and erection of double garage.

SDNP/18/05243/HOUS

Aldworth Farm Jobsons Lane Lurgashall GU27 3BY

Demolition of stables and studio and erection of triple garage

Decisions received from CDC/SDNPA since the last meeting:

SDNP/18/04083/LIS

Lurgashall Village Shop and Post Office High Hamstead Lane Lurgashall West Sussex GU28 9ET

Internally separate the shop from the adjoining house, and associated internal works.

Decision: Approved

SDNP/18/04840/DCOND

Leverton Fernden Lane Lurgashall GU27 3BS

Discharge of condition 3 from planning permission SDNP/18/03367/HOUS

Decision: Approved

SDNP/18/02847/FUL

Lurgashall Village Hall Mill Lane Lurgashall GU28 9ER

Extension to village hall.

Decision: Approved

SDNP/18/02500/HOUS and SDNP/18/02501/LIS

Wheelwrights House Hillgrove Lane Lurgashall GU28 9EW

Two storey side extension

Decision: Refused

SDNP/18/03821/HOUS and SDNP/18/03821/HOUS

Aldworth Farm Jobsons Lane Lurgashall GU27 3BY

Demolition of stables, studio and garage and erection of replacement outbuilding comprising garaging, machinery store and home office.

Decision: Application withdrawn

SDNP/18/03200/HOUS

Aldworth Farm Jobsons Lane Lurgashall GU27 3BY

Partial two storey and single storey rear extension to northern wing. Internal alterations. Reinstatement of first floor, replacement fenestration to south west extended section and north east extended section (Amendments to planning permission SDNP/16/03556/HOUS).

Decision: Application withdrawn

SDNP/18/03067/HOUS

Upper Barn House Dial Green Lane Lurgashall GU28 9EU

Proposed swimming pool, side / rear extension, conservatory and porch.

Decision: Application withdrawn

120/18 HIGHWAYS INCLUDING VILLAGE GREEN, OPERATION WATERSHED AND WINTER MANAGEMENT

Concern was raised with regard the state of the white poles around the green, some need painting and others replacing. Clerk to action. Clerk to report the blocked ditches on Mill Lane opposite Greengates to WSCC along with the blocked pipe by The Old Barn. Clerk to investigate the metal pipe sticking out by the pond and report to either WSCC or Cowdray Estate.

Lurgashall's 2018/19 Winter Plan had been submitted to WSCC Active Communities team.

Mr Sharp queried the building works going on at School House Farm in Northchapel parish. Dr Tate confirmed that there was development of 7 units which had been approved under planning application SDNP/17/04004/FUL.

Concern was raised to the parking outside The School House and the effect it is having on the condition of the Village Green. It was agreed that the Clerk should write to the residents.

Mr Sharp said that everyone asked to quote for the refurbishment of the bus shelter was too busy. Clerk to look elsewhere for a contractor.

121/18 VILLAGE GREEN SEAT

There was sadly no update with this as no quotes had yet been received for the concreting. The project will have to wait until the spring now.

122/18 VILLAGE HALL FREEHOLD

There was no further update.

123/18 RURAL AFFORDABLE HOUSING/COMMUNITY LAND TRUST (CLT)

Mr Bonnett and Mr Hellett had attended the AiRS South-East Community Led Housing Conference in October. Mr Hellett reported it was a pretty impressive event attended by 50/60 people with presentations from AiRS, ACRE, Sussex Community Hub and the National CLT network. There were 6-10 CLT's represented. Government are encouraging CLT's in some form and there is funding available to encourage local communities to try and establish trusts and contribute to the affordable housing needs. Since the conference, Mr Hellett has met with James Brigden from CDC to establish what might be done to take this initiative forward. There are a number of CLT's locally including in Rogate and Kirdford. To qualify for some initial funding, a steering group would need to be set up with a minimum of 4 members initially, looking to have 6-10 longer term. We may even consider widening the scope to include neighbouring villages of say Northchapel and/or Lodsworth. This would give more scope in terms of potential land and housing needs. Lurgashall currently has a housing need of 3.

The Parish Council agreed that this was definitely worth pursuing and to go ahead to find out whether the village is on board and it is a viable project. There is £5,000 grant available to fund meetings, questionnaires and a housing needs survey. CDC can help with this and are willing to do an initial land search and get prospective sites traffic lighted.

124/18 PLAYGROUND

Mr Cooper reported the fence repairs had been done. The cost was £30 more than the original quote as an additional post had to be added.

125/18 REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS

The Parish Council is required to review its Standing Orders and Financial Regulations. As both these documents are quite lengthy the Clerk has drafted copies and will send out by email for all Councillors to consider ahead of the next meeting. It is hoped that these may be adopted at January's meeting.

126/18 ALLOTMENTS

Mr Sharp reported the allotments were a mess! The hedges all need cutting as well as the tidying up of the unused plots. Currently half the allotment plots are vacant which is causing a lot of work. It was suggested that the allotment land be reduced in size to make them more manageable. Dr Wilding and the Clerk to meet and take a look at the site. It was evident that a re-assessment of the allotments is necessary.

127/18 RIGHTS OF WAYS

There was nothing to report.

128/18 L.R.A

Dr Tate reported the L.R.A had written to the Cricket Club regarding the net which had blown over. The L.R.A will be dismantling it and storing it in the pavilion. They are talking to the CDC Sports Officer, Sarah Peyman about other possibilities and facilities suitable for the Jubilee Field, other than a MUGA.

129/18 MOBILE SKIP

The Clerk said that the mobile skip was booked once again for **Saturday 1st December, 10am-midday**. Mattresses would no longer be taken due to surplus charges. A full list of prohibitive items are on the notice board and in the newsletter.

130/18 CORRESPONDENCE

Clerk reported on one forthcoming meeting:

- SDNP Workshop – Thursday 29th November at Midhurst Rother College 6.30-9.30pm. Please let the Clerk know if you would like to attend so she may reserve a place.

131/18 TO CONSIDER URGENT MATTERS AT THE CHAIRMAN'S DISCRETION

The Parish Council agreed that due to the success of the Lurgashall Village Shop that it should be registered as a community asset. Dr Wilding to action.

132/18 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Village Shop

Standing Orders and Financial Regulations

Please let the Clerk know of any additional items by Thursday 3rd January 2019

133/18 DATE OF THE NEXT MEETING

The next meeting is on Thursday 10th January 2019 at 7.30pm

There being no other business, the Chairman closed the meeting at 9pm.