

LURGASHALL PARISH COUNCIL

DRAFT MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 27TH SEPTEMBER 2018

Councillors Present: Mr J Bonnett, Mr R Cooper, Mr J Harden, Mr S Hellett, Mrs A Martin-Jenkins, Mr G Sharp, Dr A Tate and Dr P Wilding (Chairman)

In Attendance: Mrs H E Cruikshank (Clerk)

There were no members of the public present.

The Chairman declared the meeting open at 7.30pm and welcomed all to the meeting.

90/18 APOLOGIES FOR ABSENCE

Apologies were received from Parish Councillor Neil Jowett and County Councillor Janet Duncton

91/18 CODE OF CONDUCT

The Chairman reminded members of their responsibilities under the Code of Conduct.

92/18 MINUTES OF THE LAST MEETING

The Minutes of the last Parish Council meeting held on Thursday 9th August 2018 were approved and signed by the Chairman as a true record.

93/18 MATTERS ARISING

The Chairman reported that the Velo South event due to be held on Sunday 23rd September had been cancelled due to bad weather. There are advertisements already for a 2019 event. Many people have made it clear to WSCC that any future event must be debated by full council and be properly organised with shorter road closures and more communication and consultation with local organisations and businesses. The Velo South event is the responsibility for West Sussex County Council not District Council.

94/18 OPEN FORUM

There were no members of the public present.

95/18 COUNCILLORS REPORTS

In District Councillor Nick Thomas' absence, Dr Wilding reported that District finances are in a good state. The County Council, however, may have to consider making significant budget cuts for 2019/20. The District Council planning team do not currently have a Listed Building officer so there may be delay with planning applications involving Listed Buildings.

Any queries of a District nature, please do not hesitate to contact Nick Thomas nthomas@chichester.gov.uk or 01730 810837.

There was no County Councillor report. Any issues of a County nature then please do not hesitate to contact Janet Duncton on janet.duncton@westsussex.gov.uk or 01798 342528.

96/18 FINANCE

Clerk had previously distributed Appendix 2a and b which included:

- a) A statement of the position of the Council's bank accounts as at 19th September 2018.

b) Budget Monitoring sheet as at 19th September 2018

The Council's current financial position at £27,793, bank account and budget monitoring sheet were noted. The second instalment of the precept @ £10,000 had been received. Clerk confirmed that the Annual Return 2017/18 had been certified by the external auditors, Moore Stephens with no issues. She has put the notice of the conclusion of the annual audit on the notice board and website.

The members duly approved the payments for Moore Stephens (External Audit 2017/18) @ £240, The Leconfield Estates (Allotment water) @ £71, Miss A Grout (Sixth monthly newsletter editor and printing costs) @ £200, Dr Peter Wilding (Half-yearly Chairman's allowance) @ £150, Lurgashall PCC (Annual donation 18/19) @ £375, Lurgashall Village Hall (Annual donation 18/19) @ £1,000, Lurgashall Recreation Association (Annual donation 18/19) @ £250, Lurgashall Cricket Club (Annual donation 18/19) @ £560, Northchapel Community Primary School (Annual donation 18/19) @ £1,000, Garden Escapes (Grass Cutting 2018) @ £1,026, Goss Mini Skips (Mobile Skip provision) @ £960 and NGS Gardens (Allotment cut) @ £85.

97/18 PLANNING

Clerk had previously distributed Appendix 3. Dr Wilding commented upon the following applications;

PLANNING APPLICATIONS DISCUSSED SINCE THE LAST PC MEETING

SDNP/18/04083/LIS

Lurgashall Village Shop and Post Office High Hamstead Lane Lurgashall West Sussex GU28 9ET
Internally separate the shop from the adjoining house, and associated internal works.

SDNP/18/03821/HOUS and SDNP/18/03821/HOUS

Aldworth Farm Jobsons Lane Lurgashall GU27 3BY

Demolition of stables, studio and garage and erection of replacement outbuilding comprising garaging, machinery store and home office.

SDNP/18/03200/HOUS

Aldworth Farm Jobsons Lane Lurgashall GU27 3BY

Partial two storey and single storey rear extension to northern wing. Internal alterations. Reinstatement of first floor, replacement fenestration to south west extended section and north east extended section (Amendments to planning permission SDNP/16/03556/HOUS).

SDNP/18/03067/HOUS

Upper Barn House Dial Green Lane Lurgashall GU28 9EU

Proposed swimming pool, side / rear extension, conservatory and porch

SDNP/18/03770/FUL

Park Farm Dial Green Lane Lurgashall GU28 9EU

Proposed mobile unit on existing hardcore parking area

SDNP/18/03973/LIS and SDNP/18/03972/HOUS

Plash Barn Farm Jobsons Lane Lurgashall GU27 3BP

Single storey extensions and new glass box entrance porch to existing converted barn buildings.

SDNP/18/02847/FUL

Lurgashall Village Hall Mill Lane Lurgashall GU28 9ER

Extension to village hall.

SDNP/18/03952/HOUS

Glebe House Blind Lane Lurgashall GU28 9ET
Alteration to House's single storey extension. Garage conversion

SDNP/18/04378/LIS

Stag Park Farm London Road Petworth GU28 9LZ
Internal and external alterations to existing milking parlour farm building.

DECISIONS RECEIVED FROM CDC/SDNPA SINCE THE LAST PC MEETING

SDNP/18/03182/PRE

Lurgashall Village Shop High Hamstead Lane Lurgashall West Sussex GU28 9ET
A proposal to separate the shop from the adjoining house and save a community asset.
Decision: Pre-advice given

SDNP/18/04026/DCOND and SDNP/18/04034/DCOND

Bishops Cottage 164 High Hamstead Lane Lurgashall Petworth West Sussex GU28 9ET
Discharge of conditions 3, 4 and 5 from planning permission SDNP/18/02460/HOUS and SDNP/18/02461/LIS
Decision: Approved

SDNP/18/03367/HOUS

Leverton Fernden Lane Lurgashall Haslemere West Sussex GU27 3BS
Proposed demolition of outbuilding with a replacement building to accommodate existing plant and garden machinery store. Proposed gazebo and external walling.
Decision: Approved

SDNP/18/03973/LIS and SDNP/18/03972/HOUS

Plash Barn Farm Jobsons Lane Lurgashall GU27 3BP
Single storey extensions and new glass box entrance porch to existing converted barn buildings.
Decision: Case withdrawn

SDNP/18/04379/PRE

Barns at Dickhurst Farm Petworth Road Lurgashall Haslemere West Sussex GU27 3BG
Change of use of a redundant agricultural barn to 1 no. residential dwelling.
Decision: Pre-advice given

98/18 HIGHWAYS INCLUDING VILLAGE GREEN, OPERATION WATERSHED AND WINTER MANAGEMENT

Dr Wilding thanked Mr Sharp for the signpost repairs at Crossways. Mrs Martin-Jenkins raised concern about the posts by the winery. The Clerk had also been contacted by a member of the public about their proximity to the road. Dr Wilding said he had spoken with the owners of the winery and the posts had now been moved back from the road.

Mr Hellett and Mr Cooper said they would kindly take a look at Lurgashall's 2017/18 Winter Plan and amend and update as necessary for 2018/19 so the Clerk may send to the WSCC Communities team.

99/18 VILLAGE GREEN SEAT

Clerk had received a request for financial support for the refurbishment of the seat around the chestnut tree on the small triangle on the village green. The Parish Council is fully supportive of the project but would like to see a written estimate for all the works before it commits to help with funding.

100/18 VILLAGE HALL FREEHOLD

There was nothing to report. No decision has yet been made and there are still lots of questions and debate to be had by the VHMC.

101/18 RURAL AFFORDABLE HOUSING

Mr Bonnett had previously distributed an article on affordable rural housing including Community Led Housing. He felt with the end of the cricket team and with no football team that there were not enough young families now living in the village and this was potentially something that the Parish Council should address. Is affordable housing needed in Lurgashall? With many families having moved away, would affordable housing bring more life to the village? Mr Bonnett stated the only piece of land suitable for low cost housing units recently was the Courts Yard site however it currently has planning permission for two 5 bedroom homes. Mr Harden agreed there was a need but land needs to be donated to make it feasible. Dr Wilding said Courts Yard is a privately owned site. He added that there is a team at Chichester District Council who give guidance and support to people wanting to look into Community Land Trusts. There is also help available at SDNP regarding community planning. Setting up a Community Land Trust is a big undertaking, time consuming and would need a fully committed team of 6-8 people.

It was agreed that this was worth further consideration. It was suggested a speaker from the rural housing team at CDC come to the Annual Parish Meeting to provide more information, which would not only raise knowledge but also help find out what parishioners actually want and how they see the future of the village. Mr Bonnett and Mr Hellett agreed to attend the AiRS South-East Community Led Housing Conference on Friday 19th October. Clerk to check availability and reserve places.

102/18 PARISH TIDY UP

Any parishioner who wishes to sign up to “Keep Our District Clean” and receive an Adopt an Area pack which contains tips on how to plan a clean-up activity, visit www.chichester.gov.uk/adoptanarea for more information.

103/18 PLAYGROUND

Mr Cooper had looked at the Annual ROSPA inspection report and the only new item highlighted which was of concern was the state of the post and rail fence. He had got a quote of £220 to repair the broken items (including the posts and labour) which all agreed was a very fair price. This was approved and Mr Cooper given the go ahead to accept the quote.

104/18 ALLOTMENTS

The allotments had been cut in August but Mr Sharp said that there were parts that still needed attention. Clerk to ask contractor to give Mr Sharp a call. Mr Harden stated that the gate is damaged at the bottom of the allotments and needs a new post as it is rotten. Dr Wilding said he would take a look at the gate.

105/18 RIGHTS OF WAYS

Mrs Martin-Jenkins said the WSCC team had been round strimming and improvements had been made. There have been some problems with access to paths due to the SSE works but these are improving.

106/18 L.R.A

Dr Tate reported the L.R.A had held a couple of meetings and has the intent to co-opt three new directors. The L.R.A has met with the CDC planners to discuss the Jubilee Field planning application. They are also hoping to meet with the CDC Sports Officer to get ideas for the space, not necessarily a MUGA but some other facility which is more sympathetic to the rural nature of the area.

107/18 MOBILE SKIP

The managed mobile skip provided by Goss Skips on Saturday 22nd September was a success. It was popular and there were people still turning up when the skip was full. Therefore it was agreed that another skip be organised for December. Clerk to organise and advertise accordingly.

108/18 CORRESPONDENCE

Clerk reported on two forthcoming meetings:

- All Parishes meeting – Monday 8th October 7pm-9pm at East Pallant House.
- North Chichester CLC meeting – Tuesday 6th November at 7pm. Venue tbc

109/18 TO CONSIDER URGENT MATTERS AT THE CHAIRMAN'S DISCRETION

There were no urgent matters.

110/18 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Review of Standing Orders and Financial Regulations

Please let the Clerk know of any additional items by Thursday 1st November 2018

111/18 DATE OF THE NEXT MEETING

The next meeting is on Thursday 8th November 2018

There being no other business, the Chairman closed the meeting at 9pm.