

# **LURGASHALL PARISH COUNCIL**

## **DRAFT MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 9<sup>TH</sup> NOVEMBER 2017**

Councillors Present: Mr J Bonnett, Mr R Cooper, Mr J Harden, Mr S Hellett, Mr Neil Jowett, Mrs A Martin-Jenkins, Mr G Sharp, Dr A Tate and Dr P Wilding (Chair).

In Attendance: Mrs H E Cruikshank (Clerk)  
District Councillor Nick Thomas  
There were no members of the public present.

The Chairman declared the meeting open and welcomed all to the meeting.

### 104/17 APOLOGIES FOR ABSENCE

There were no apologies.

### 105/17 CODE OF CONDUCT

The Chairman reminded members of their responsibilities under the Code of Conduct.

### 106/17 MINUTES OF THE LAST MEETING

The Minutes of the last meeting held on Thursday 21<sup>st</sup> September were approved and signed by the Chairman as a true record.

### 107/17 MATTERS ARISING

There were no matters arising which are not covered on the agenda tonight.

### 108/17 OPEN FORUM

There were no members of the public present.

### 109/17 COUNCILLORS REPORT

District Councillor Nick Thomas reported that District news was currently all very Chichester based with the A27, City Vision and the Southern Gateway development dominating. He announced that the Crouchlands Biogas appeal against the refusals to grant retrospective planning for the unauthorised extension has been upheld by the planning inspectorate. Although Crouchlands Biogas has gone into administration, it has been instructed to reduce to its 2007 size. It is thought this will take 18-24 months to carry out.

Any questions of a District nature, feel free to contact Mr Thomas 01730 810837 or email [nthomas@chichester.gov.uk](mailto:nthomas@chichester.gov.uk))

There was no County Councillor report.

Please contact Mrs Duncton regarding any County issues on 01798 344914 or email [janet.duncton@westsussex.gov.uk](mailto:janet.duncton@westsussex.gov.uk)

## 110/17 FINANCE

Clerk had previously distributed Appendix 2a and 2b which included:

- a) A statement of the position of the Council's bank accounts as at 2<sup>nd</sup> November 2017 incorporating details of cheques which needed to be issued, and which approval was sought.
- b) Budget Monitoring sheet as at 2<sup>nd</sup> November 2017

The Council's current financial position at £20,145, bank account and the budget monitoring sheet were noted.

The members duly approved the payments for Mrs H E Cruikshank (Clerk's September & October 2017 Salary & Expenses) @ £680, The Leconfield Estates (Allotment water and Grit bin site rent) @ £71 and an additional payment for Garden Designs (Parish Grass Cutting) @ £1,491.

The Clerk said that a Finance & General Purposes Committee meeting to discuss the precept and budget for 2017/18 will need to be arranged. Once a date had been set, she would circulate papers prior to this meeting to all F&GP members. Mrs Martin-Jenkins asked that Councillors let the Clerk know of any projects for next year so this may be taken into account when setting the budget.

Mrs Martin-Jenkins kindly agreed to carry out a Systems Audit.

## 111/17 PLANNING

Clerk had previously distributed Appendix 3. Dr Wilding commented upon the following applications;

### APPLICATIONS CONSIDERED SINCE LAST PC MEETING

#### SDNP/17/05021/LIS

High Hampstead, High Hamstead Lane, Lurgashall GU28 9EX

"Main barn" - Removal of plasterboard ceiling from underside of roof rafters. Installation of insulation and plasterboard ceiling between existing roof rafters leaving the rafters partially exposed.

#### SDNP/17/04451/FUL

Gospel Green Cottage Petworth Road Lurgashall GU27 3BH

Retention of replacement outbuilding used for domestic purposes ancillary to Gospel Green Cottage. Addition of timber doors to close over existing doors and windows to the rear (South West) Elevation.

#### SDNP/17/04622/TPO

Telegraph Cottage Quell Lane Lurgashall Haslemere West Sussex GU27 3BS

Reduce canopy to previous reduction points on 1 no. Chestnut tree (T4) and remove 2 limbs facing east on 1 no. Chestnut tree (T2) subject to 82/00615/TPO

#### SDNP/17/04338/HOUS

Windfallwood Cottage, Jobsons Lane, Windfall Wood Common, Lurgashall GU27 3BX

Erection of 2 bay open car port

#### SDNP/17/05283/CND

Old Hearne Farm, Jays Lane, Lurgashall GU27 3BX

Retention of East Barn – Variation of condition 3 from planning permission SDNP/16/04559/FUL removal of roof-lights on NE elevation)

## DECISIONS RECEIVED FROM CDC/SDNP SINCE LAST MEETING

### SDNP/17/04556/DCOND

*Old Hearne Farm Jays Lane Lurgashall Haslemere West Sussex GU27 3BL*

*Discharge of conditions 3 and 7 of permission SDNP/16/04559/FUL (Appeal - APP/Y9507/W/16/3164171).*

*Decision: Approved*

### SDNP/16/05552/HOUS

*The Malt House High Hamstead Lane Lurgashall GU28 9ET*

*Proposed swimming pool.*

*Decision: Case withdrawn*

### SDNP/17/04622/TPO

*Telegraph Cottage Quell Lane Lurgashall Haslemere West Sussex GU27 3BS*

*Reduce canopy to previous reduction points on 1 no. Chestnut tree (T4) and remove 2 limbs facing east on 1 no. Chestnut tree (T2) subject to 82/00615/TPO*

*Decision: Approved*

Dr Wilding stated that two planning applications had just come through for Plash Barn Farm and Old Hearne Farm so these would be discussed either by email or at the next planning meeting.

## 112/17 HIGHWAYS INCLUDING VILLAGE GREEN AND WINTER MANAGEMENT

Mr Cooper reported everything had been submitted to WSCC with regard the Winter Plan. . Clerk had asked Mr Stemp to quote for the refurbishment of the bus shelter and he needed confirmation whether there was asbestos in the bus shelter or not before he proceeded with costing the job. Mr Sharp and Mr Cooper affirmed there was no asbestos as the shelter was made of plasterboard. Clerk reported that Garden Escapes are happy to cut the bit in between the Old School House and the Malt House. There will be one last cut before the spring.

## 113/17 LICKFOLD BRIDGE/OPERATION WATERSHED

Clerk was still waiting to hear from Fernhurst Parish Council on whether they wished to join forces. It was suggested a meeting between Lodsworth, Lurgashall and Fernhurst Parish Council be arranged one evening to discuss the viability of options and ways forward with a solution and the various funding possibilities. Clerk to ask County Councillor Duncton for her advice and help with sourcing further funding.

## 114/17 VILLAGE HALL FREEHOLD

Dr Wilding said there was nothing to report. Mr Bonnett stated there was a meeting arranged with the Diocese and the Village Hall Committee next week. Dr Wilding said he was expecting to have been invited to join this meeting as all had agreed that it would be preferable if the Parish Council holds the freehold. Dr Wilding to contact Ms Nicholes for clarification.

## 115/17 VILLAGE SHOP

Dr Wilding reported on a public meeting which was held on 26<sup>th</sup> October to discuss the future of the village shop. He had made a presentation with over 70 parishioners in attendance. Following the presentation, a small working party was set up containing 6 parishioners. At its first meeting it was agreed further information was needed from the owners with regard rent and space available. Mr Bonnet said the questions to the freeholders are crucial. Two members are designing a short survey which will be delivered to all 200 households in Lurgashall. Once the survey has been completed there will be a further public meeting to update the village. The survey will cover ideas and thoughts not just a structured list of questions. The working group are following the process set down by the Plunkett Foundation. Dr Wilding asked whether the Parish Council would cover the costs up to £50 for

the survey. All members agreed to this. Praise was given to Dr Wilding for his presentation and chairing of the public meeting.

#### 116/17 PLAYGROUND

Mr Cooper said there was nothing to report. More grass cutting is required due to the weather so don't be surprised if there are extra costs for this year.

#### 117/17 ALLOTMENTS

Unfortunately Garden Escapes are unable to add the allotments to their schedule as they don't have the correct machinery and there were some problems previously with the length they were able to cut the grass and a few other difficulties. Clerk to find an alternative contractor to do the job, cutting the allotments four times a year plus the hedges once a year.

#### 118/17 RIGHTS OF WAYS

Mr Harden reported that the bridge on the footpath leading from the church had been mended but was a bit bouncy. Mr Sharp said he would take a look.

#### 119/17 L.R.A

Dr Tate reported that the L.R.A held a meeting last month. They are going forward with the planning application for a multi-use all-weather sports court. A notice will be put in the newsletter and local houses will be informed of the plans. Tenders will then go out once planning has been approved.

#### 120/17 SDNP LOCAL PLAN CONSULTATION

Dr Wilding reported that the deadline for the SDNP local plan consultation responses is 21<sup>st</sup> November. He said it is a huge, well-structured document and will make comments and circulate by email. Anyone can make comments as an individual if they wish at <https://www.southdowns.gov.uk/final-chance-to-have-say-on-south-downs-local-plan/>

#### 121/17 CORRESPONDENCE

Clerk informed members of some dates for their diaries:

- Next North Chichester CLC meeting is Tuesday 14<sup>th</sup> November at 7pm at Hampers Green Community Centre in Petworth.
- North East/West forum meeting is Thursday 7<sup>th</sup> December at 6.30pm for 7pm at Lodsworth Village Hall

Mr Harden had attended the Midhurst Yellow Bus AGM and had sent round a report to all members on this.

#### 122/17 TO CONSIDER URGENT MATTERS AT THE CHAIRMAN'S DISCRETION

There were no urgent matters to be discussed.

#### 123/17 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Please contact Clerk by Wednesday 3rd January to add any further items to the agenda.

#### 124/17 DATE OF THE NEXT MEETING

The next meeting will be held on Thursday 11<sup>th</sup> January 2017 at 7.30pm

There being no other business, the Chairman closed the meeting at 8.25pm