

# **LURGASHALL PARISH COUNCIL**

## **DRAFT MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 21<sup>ST</sup> SEPTEMBER 2017**

Councillors Present: Mr R Cooper, Mr J Harden, Mr S Hellett, Mrs A Martin-Jenkins, Mr G Sharp, Dr A Tate and Dr P Wilding (Chair).

In Attendance: Mrs H E Cruikshank (Clerk)  
County Councillor Janet Duncton  
There were no members of the public present.

The Chairman declared the meeting open at 8pm, apologised for the rescheduling and welcomed all to the meeting.

### **85/17 APOLOGIES FOR ABSENCE**

Apologies were received from District Councillor Nick Thomas and Parish Councillor Jeremy Bonnett.

### **86/17 CODE OF CONDUCT**

The Chairman reminded members of their responsibilities under the Code of Conduct.

### **87/17 MINUTES OF THE LAST MEETING**

The Minutes of the last meeting held on Thursday 13<sup>th</sup> July 2017 were approved and signed by the Chairman as a true record.

### **88/17 MATTERS ARISING**

There were no matters arising which are not covered on the agenda tonight.

### **89/17 OPEN FORUM**

There were no members of the public present.

### **90/17 COUNCILLORS REPORT**

In District Councillor Nick Thomas' absence, Dr Wilding reported that as there is no consensus between the District and County Councils on the A27 improvement scheme that the money is likely to be lost until the next tranche in 2023. Dr Wilding had attended the All Parishes meeting last night in Chichester where the s106 and CIL procedures were discussed together with enforcement procedures and CDC's litter strategy. Slides from the presentations had been emailed round to Councillors for information.

Any questions of a District nature, feel free to contact Mr Thomas 01730 810837 or email [nthomas@chichester.gov.uk](mailto:nthomas@chichester.gov.uk))

County Councillor Janet Duncton reported that all was currently very Chichester based with the A27 and the Southern Gateway development dominating the news at County. The WSCC Highways contract is currently out for tender, currently narrowed down to 4 bids. It is hoped that any new contractors will include the local WSCC highways officers who do a good job and have built up good rapport with local parishes. Mrs Duncton added that it will soon be budget time again.

Please contact Mrs Duncton regarding any County issues on 01798 344914 or email [janet.duncton@westsussex.gov.uk](mailto:janet.duncton@westsussex.gov.uk)

*Mrs Duncton left the meeting at 8.40pm*

#### 91/17 FINANCE

Clerk had previously distributed Appendix 2a and 2b which included:

- a) A statement of the position of the Council's bank accounts as at 14<sup>th</sup> September 2017 incorporating details of cheques which needed to be issued, and which approval was sought.
- b) Budget Monitoring sheet as at 14<sup>th</sup> September 2017

The Council's current financial position at £22,387, bank account and the budget monitoring sheet were noted. The second instalment of the precept @ £8,000 had been received. Clerk confirmed that the Annual Return 2016/17 had been certified by the external auditors, PKF Littlejohn with no issues. She would put a notice of the conclusion of the audit on the notice board and website. Mrs Martin Jenkins praised the Clerk on achieving a clean audit.

The members duly approved the payments for Mrs H E Cruikshank (Clerk's July & August 2017 Salary & Expenses) @ £680, PKF Littlejohn LLP (External Audit 2016/17) @ £120, The Leconfield Estates (Allotment water) @ £65, SSALC Ltd (GDPR training) @ £19, Miss A Grout (Sixth monthly newsletter editor and printing costs) @ £200, Dr Peter Wilding (Half-yearly Chairman's allowance) @ £150, Lurgashall PCC (Annual donation 17/18) @ £375, Lurgashall Village Hall (Annual donation 17/18) @ £1,000, Lurgashall Recreation Association (Annual donation 17/18) @ £150, Lurgashall Cricket Club (Annual donation 17/18) @ £560 and Northchapel Community Primary School (Annual donation 17/18) @ £1,000.

Clerk said she was looking into purchasing a laptop and printer for the parish council with the £850 funding money already received from NALC and CDC. Dr Tate to advise.

#### 92/17 PLANNING

Clerk had previously distributed Appendix 3. Dr Wilding commented upon the following applications;

#### APPLICATIONS CONSIDERED SINCE LAST PC MEETING

##### SDNP/17/03335/FUL

Wheelwrights House, Hillgrove Lane, Lurgashall, GU28 9EW

Change of use of agricultural land for personal equine use with associated construction of stables, fenced manege and garage building.

##### SDNP/17/03888/APNB

Jays Farm Jays Lane Lurgashall Haslemere West Sussex GU27 3BL

Woodshed to be erected in Jays Copse where previously a woodshed existed.

#### DECISIONS RECEIVED FROM CDC/SDNP SINCE LAST MEETING

##### SDNP/17/01171/HOUS and SDNP/17/02510/LIS

Wheelwrights House, Hillgrove Lane, Lurgashall, GU28 9EW

Change of use of agricultural land for personal equine use with associated construction of stables, fenced manege and garage building

Decision: Application Withdrawn

##### SDNP/17/02893/TPO

Glebe House Blind Lane Lurgashall West Sussex GU28 9ET

Fell 1 no. Oak tree (T1), 1 no. Ash tree (T2), 1 no. Ash tree (T3) and 3 no. Silver Birch tree (T4), crown thin on a group trees Ash trees (T5), crown reduce by 5m on 2 no. Cupressus tree (T6), cut back by 5m on line of Cupressus trees (T7), prune up to 2.5m on shrubs (T8) subject to 71/00613/TPO.

Decision: Approved

SDNP/17/02698/HOUS AND SDNP/17/2699/LIS

Bishops Cottage 164 High Hamstead Lane Lurgashall GU28

Replacement conservatory, single storey in fill extension and internal alterations

Decision: Approved

SDNP/17/03888/APNB

Jays Farm Jays Lane Lurgashall Haslemere West Sussex GU27 3BL

Woodshed to be erected in Jays Copse where previously a woodshed existed.

Decision: Objection – a planning application will be required as insufficient information has been provided

SDNP/17/02750/HOUS

Leverton Fernden Lane Lurgashall GU27 3BS

Internal alterations and external modifications to include door, window and roofing alterations with a new parapet wall, replacement dormer windows and stone columns.

Decision: Approved

SDNP/17/02413/FUL

Plash Barn Farm, Jobsons Lane, Haslemere, GU27 3BP

Barn, stable and associated landscaping

Decision: Application Withdrawn

SDNP/17/03878/PRE

Stag Park Farm London Road Petworth West Sussex GU28 9LZ

Replacement sheep shed

Decision: Pre-application advice complete

Appeal decisions:

- Northurst Farm, Dial Green Lane, Lurgashall, Petworth, West Sussex, GU28 9HA Appeal : APP/Y9507/C/16/3161394 & APP/Y9507/C/16/3161393 was withdrawn
- Part of Old Hearne Farm, Jays Lane, Lurgashall, Haslemere, GU27 3BL  
Appeal A - Ref: APP/Y9507/C/16/3160807 was withdrawn  
Appeal B - Ref: APP/Y9507/W/16/3164171  
Decision: Conditional planning permission granted in the terms set out by the planning inspectorate  
The application for awards of costs was refused.

Dr Wilding stated there were two outstanding planning applications but was at this stage unsure whether a planning meeting was required to discuss these.

93/17 HIGHWAYS INCLUDING VILLAGE GREEN AND WINTER MANAGEMENT

Mr Cooper reported Lurgashall's Winter Plan had been submitted to WSCC. Mr Simpson had kindly once again offered to help out with clearing the roads if the weather is bad and has a new snow plough to assist with this. Mr Sharp said the grass on the village green needs attention and the bus shelter is in a terrible state. It needs cleaning,

sealing and painting. Clerk to ask Mr Stemp to quote for the refurbishment of the bus shelter and to speak with Garden Escapes regarding the grass cutting.

Dr Tate said that the works on Blind Lane had been going on for almost 2 weeks now and it was nearing completion. Clerk said she had been in contact with Steve Hodd, the WSCC Highways officer who had confirmed that the worst potholes on Jobsons Lane were filled on 8<sup>th</sup> August but as of yet no date for the road closure has been set and he will let us know as soon as he hears anything. Follow the issue of fly-tipping mentioned at the last meeting, Clerk had investigated costs of signage/preventative measures. However it was agreed to just keep an eye on this at this stage as there had been no further problem over the summer.

#### 94/17 LICKFOLD BRIDGE/OPERATION WATERSHED

Clerk said she was still waiting to hear from Fernhurst Parish Council on whether they wished to join forces with Lurgashall and Lodsworth Parish Councils to help with the Lickfold Bridge flooding problem as it effects their parishioners too. It was agreed to put this as an agenda item at the next meeting.

#### 95/17 VILLAGE HALL FREEHOLD

Dr Wilding said it is the intention of the Chairman of the Village Hall Committee to organise a meeting with himself and Mr Mohl from the Diocese to progress this matter.

#### 96/17 PLAYGROUND

Mr Cooper reported that another slat had been kicked off the gate. Following Mr Bonnett's suggestion at the last meeting, the Clerk had looked into the cost of installing a self-closing gate at the playground. The cost is £749.50 for supply only. It was noted that the fencing would also need replacing in due course which would have to be a priority. It was agreed to take these both into consideration when the budget for 2018/19 is discussed and set.

#### 97/17 ALLOTMENTS

Mr Sharp reported that only two remaining plots and paths need strimming and then someone else can take the maintenance on. Monthly cuts were required to keep paths clear and vacant plots under control. All vacant plots were now cleared of rubbish. Clerk to request Garden Escapes cut the allotments at the end of October, verifying that the area was now free of stones and levelling had been carried out.

#### 98/17 RIGHTS OF WAYS

Mr Harden reported that the bridge on the footpath leading from the church was in a dangerous condition. Clerk to report to WSCC.

#### 99/17 L.R.A

Dr Tate said that Canine Capers had been successful for those attending considering it rained. A few exhibitions had to be cancelled because of the weather but it was agreed it was a fun day and the food was much improved and £500 profit was achieved. Mr Harden suggested that the church service with the blessing of the animals should be held on the same day. Dr Tate said there were lots of new ideas which are hoped will be incorporated next year.

#### 100/17 CORRESPONDENCE

Clerk informed members of some dates for their diaries:

- West Sussex ALC AGM & Autumn Conference is being held at Lodge Hill Centre, Watersfield on Wednesday 4<sup>th</sup> October at 10am.
- South Downs National Park workshop (Midhurst) – Wednesday 4<sup>th</sup> October at 6.30pm
- Midhurst Community Bus AGM on Wednesday 1<sup>st</sup> November – at 6pm at the SDNP offices – Mr Harden to attend
- Next North Chichester CLC meeting is Tuesday 14<sup>th</sup> November at 7pm. Venue to be confirmed.

- North East/West forum meeting is Thursday 7<sup>th</sup> December at Lodsworth Village Hall

Clerk has emailed round the SSALC training courses for Councillors available for 2017/18.

It was agreed Mr Harden could put up a poster for the Blind & Visually Impaired Tennis group. A parishioner had raised concern about the state of the land between the Malt House and School House. It wasn't as tidy as it has been in the past and looks rather unkempt. Clerk to speak to Garden Escapes about adding this to its cutting schedule.

101/17 TO CONSIDER URGENT MATTERS AT THE CHAIRMAN'S DISCRETION

Mr Sharp enquired after the mobile skip as several parishioners had asked after this. WSCC no longer provided its bi-annual mobile skip in the parish due to cuts however it was agreed at the last meeting that the Parish Council would provide one annually in the spring to compensate for this. Clerk will look into costs in the New Year.

102/17 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Lickfold Bridge / Operation Watershed.

Please contact Clerk by Wednesday 1<sup>st</sup> November to add any further items to the agenda.

103/17 DATE OF THE NEXT MEETING

The next meeting will be held on Thursday 9<sup>th</sup> November 2017 at 7.30pm

There being no other business, the Chairman closed the meeting at 9pm.