

LURGASHALL PARISH COUNCIL

DRAFT MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 13TH JULY 2017

Councillors Present: Mr J Bonnett, Mr R Cooper, Mr J Harden, Mr S Hellett, Mr N Jowett, Mrs A Martin-Jenkins, Mr G Sharp, Dr A Tate and Dr P Wilding (Chair).

In Attendance: Mrs H E Cruikshank (Clerk)
County Councillor Janet Duncton
There were no members of the public present.

The Chairman declared the meeting open at 7.30 pm and welcomed all to the meeting.

67/17 APOLOGIES FOR ABSENCE

Apologies were received from District Councillor Nick Thomas.

68/17 CODE OF CONDUCT

The Chairman reminded members of their responsibilities under the Code of Conduct.

69/17 MINUTES OF THE LAST MEETING

The Minutes of the last meeting held on Thursday 11th May 2017 were approved and signed by the Chairman as a true record.

70/17 MATTERS ARISING

There were no matters arising which are not covered on the agenda tonight.

71/17 OPEN FORUM

There were no members of the public present.

72/17 COUNCILLORS REPORT

County Councillor Janet Duncton reported that County was in the throes of training for its new members following the elections. She said that the County is still desperate for foster parents with 680-690 children in care and it would be lovely to get some settled. She praised the West Sussex Fire & Rescue who do so much good work in the community and provide a second to none service. WSCC is one of only 15 County Councils who still retain responsible for its fire service. The government has called for all Police Commissioners to take over this responsibility, Katy Bourne has asked for the feasibility of the idea to be investigated across Sussex in anticipation it may save money. This is due to be discussed tomorrow.

Mrs Duncton also spoke of the issue for rural schools and the hope that West Sussex schools will get a fairer split of the school funding system. It is alleged that a London school gets some £2.5m more than a rural school in Horsham of the same size. She concluded by stating that there are very little high rise buildings in West Sussex however they have all been initially inspected and more thorough ones are on-going. All schools and hotels are also being checked by Fire & Rescue as a further precaution following the Grenfell Tower incident.

Please contact Mrs Duncton regarding any County issues on 01798 344914 or email janet.duncton@westsussex.gov.uk

Mrs Duncton left the meeting at 7.45pm.

In District Councillor Nick Thomas' absence, Dr Wilding reported that the District Council is currently revising its local plan and in particular proposals to provide more housing outside of the SDNP. There are ten strategic sites and at least one of these is expected to have more than 500 homes. Chichester residents are being encouraged to have their say on this by 3rd August and also welcome comments on the Southern Gateway Masterplan which is an initial consultation on the proposed regeneration around the railway station and canal by 10th August. Further information on these and CDC news can be found on www.chichester.gov.uk Finally, District are carrying out a staff consultation on its pay policy.

Any questions of a District nature, feel free to contact Mr Thomas 01730 810837 or email nthomas@chichester.gov.uk)

73/17 FINANCE

Clerk had previously distributed Appendix 2a and 2b which included:

- a) A statement of the position of the Council's bank accounts as at 6th July 2017 incorporating details of cheques which needed to be issued, and which approval was sought.
- b) Budget Monitoring sheet as at 6th July 2017

The Council's current financial position at £18,806, bank account and the budget monitoring sheet were noted. Income of £4,985 had been received from the Cricket Club for the pavilion refurbishment.

The members duly approved the payments for Mrs H E Cruikshank (Clerk's May & June 2017 Salary & Expenses) @ £687 and Playsafety Ltd (Annual Play Area Inspection) @ £80. Clerk added that three cheques had been approved in between meetings for CBEC (Operation Funding for Lickfold Bridge Survey) @ £4,976, G T Stemp & Sons (Cricket Pavilion refurbishment) @ £11,862 and M C Lilywhite (Soil clearance from side of village green to enable BT cabinet to be located) @ £500. The members approved these payments.

74/17 PLANNING

Clerk had previously distributed Appendix 3. Dr Wilding commented upon the following applications;

APPLICATIONS CONSIDERED SINCE LAST PC MEETING

SDNP/17/02413/FUL

Plash Barn Farm, Jobsons Lane, Haslemere, GU27 3BP
Barn, stable and associated landscaping

SDNP/17/02510/LIS

Wheelwrights House, Hillgrove Lane, Lurgashall, GU28 9EW
Alterations to the annexe accommodation

SDNP/17/01979/HOUS AND SDNP/17/01980/LIS

Northhurst Farm, Dial Green Lane, Lurgashall, GU28 9HA
Replacement rear extension and various alterations and additions

SDNP/17/02599/TCA

Greengate Farm House, High Hamstead Lane, Lurgashall GU28 9ET
Notification of intention to fell 1 no. Hornbeam tree

SDNP/17/02698/HOUS AND SDNP/17/2699/LIS

Bishops Cottage 164 High Hamstead Lane Lurgashall GU28

Replacement conservatory, single storey in fill extension and internal alterations

SDNP/17/02750/HOUS

Leverton Fernden Lane Lurgashall GU27 3BS

Internal alterations and external modifications to include door, window and roofing alterations with a new parapet wall, replacement dormer windows and stone columns.

SDNP/17/02893/TPO

Glebe House Blind Lane Lurgashall West Sussex GU28 9ET

Fell 1 no. Oak tree (T1), 1 no. Ash tree (T2), 1 no. Ash tree (T3) and 3 no. Silver Birch tree (T4), crown thin on a group trees Ash trees (T5), crown reduce by 5m on 2 no. Cupressus tree (T6), cut back by 5m on line of Cupressus trees (T7), prune up to 2.5m on shrubs (T8) subject to 71/00613/TPO.

DECISIONS RECEIVED FROM CDC/SDNP SINCE LAST MEETING

SDNP/17/00639/LDE

Pheasant Hill Hillgrove Lane Lurgashall GU28 9EP

Existing lawful development certificate for road access and track

Decision: Approved

SDNP/16/03556/HOUS and SDNP/17/03557/LIS

Aldworth Farm Jobsons Lane Lurgashall GU27 3BY

Partial two storey and single storey rear extension to northern wing. Internal alterations. Reinstatement of first floor, replacement fenestration to south west extended section and north east extended section

Decision: Approved

SDNP/17/00762/DCOND and SDNP/17/00763/DCOND

The Malt House, High Hamstead Lane, Lurgashall GU28 9ET

Discharge of conditions 3, 4 and 5 from planning applications SDNP/16/0550/HOUS and SDNP/16/0551/LIS

Decision: Approved

SDNP/17/02549/PRE

Wheelwrights House Hillgrove Lane Lurgashall Petworth West Sussex GU28 9EW

Change of use of agricultural land for personal equine use with associated construction of stables, manege and garage building

Decision: Pre-application advice complete

SDNP/16/04219/FUL and SDNP/16/04220/LIS

High Hampstead High Hampstead Lane Lurgashall GU28 9EX

Change of use from holiday lets to residential to include: provision of enclosed covered corridor/walkway link within existing courtyard, definition of existing access track, internal additions to barn to form mezzanine floor area, insertion of two additional windows and retention of existing ceiling treatment to barn.

Decision: Application Withdrawn

SDNP/17/00942/LDE

Gospel Green Cottage Petworth Road Lurgashall GU27 3BH

Existing lawful development certificate for the use of various existing outbuildings located to the west of Gospel Green Cottage for ancillary domestic residential purposes

Decision: Application Withdrawn

Dr Wilding reported that Court's Yard proposal is to be revised as advice for the 5 house proposal had been turned down. Concerns regarding building of a hard-standing area on Ancient Woodland at Jays Farm had been reported to CDC/SDNP. Dr Wilding to check whether the property, Blackdown Beacon is listed. He has subsequently found out that it was built in 1928 and is not Listed.

Mr Harden asked for an update on the summer film events being held at Orchard Park Farm following concerns raised by a parishioner on licensing at the last meeting. Mr Cooper said he had seen 6 individual occasional licences submitted. Clerk said she had received a response informing the Parish Council that as these events fall within use classes D2 and A3 and they are relatively low-key (6 occasions spread over 3 months), CDC would have to have regard to the materiality of the impact of this level of use on the National Park. It must be borne in mind that the Council's power to take enforcement action is discretionary and will only be taken where it is both expedient on planning grounds to remedy harm and in the public interest to do so.

75/17 HIGHWAYS INCLUDING VILLAGE GREEN, OPERATION WATERSHED AND WINTER MANAGEMENT

Clerk to chase WSCC Highways for an update with regard the dangerous potholes on Jobsons Lane and the worn and uneven surface on Roundhurst Lane, both of which had been reported back in March. She had recently reported the road erosion on the side of the road on Hampstead Lane.

Clerk had received the Winter Community Offer for 2017/18 from WSCC which had been sent to all Councillors previously as at Appendix 4. She would liaise with Mr Cooper to update the winter plan and complete the grit bin audit for the parish for 2017/18. Mr Cooper to check that Mr Simpson is still happy to help with this and if he agrees then a copy of his insurance policy will be required as it was last year.

Following the last meeting, Mr Sharp estimated that the fingerposts would cost £150 each for a deep clean and paint based on an 8hrs of work per post. He agreed he would look at all seven and give a quote for each and bring back to the next meeting for discussion on the best way forward. It was agreed that the grass cutting around the new fingerpost on the green should be added onto Garden Designs schedule. Clerk to action. It was suggested that more permanent protection for the signpost was required, rather than just the cones. Highways had been consulted for their advice and the Parish Council had been told an edge cannot be put on the triangle.

76/17 VILLAGE HALL FREEHOLD

Dr Wilding said there was nothing further to report on this.

77/17 PLAYGROUND

Clerk had previously distributed the Play Area Inspection report as at Appendix 5. Mr Cooper said the report gave the playground its usual medium risk classification. There were some issues with the fencing, a slat missing once again on the gate and shrinkage of the wetpour. Mr Cooper added that all the equipment really needs painting as it is some 7 or 8 years ago since it was last done. The Parish Council agreed to continue to monitor all the issues identified in the ROSPA report. Mr Bonnett said he had seen a self-closing gate at the playground in Camelsdale. Clerk to look into the cost of installing a similar gate for the playground in Lurgashall and report findings at the next meeting.

78/17 ALLOTMENTS

Mr Sharp reported that the outside hedge will need cutting in the winter. Clerk said she had received an email from an allotment holder asking whether the Parish Council would consider regularly maintaining the area of land bordering the main path so that the nettles don't infringe on her plot. Dr Wilding said he and Mr Sharp had spent a considerable amount of time improving the allotments for plot holders over the past 6 months however a dose of weed-killer could be carefully applied to the area. Every allotment holder has a responsibility to do their share in keeping the whole allotment area in proper order.

79/17 RIGHTS OF WAYS

Mrs Martin-Jenkins said the Parish footpaths are in a terrible state. Clerk had reported a tree down on FP1031 to WSCC as it has completely blocked access. It was suggested she contact The Leconfield Estates directly so they could clear the obstruction. Clerk to action and send photo. Mr Bonnett reported that the current manager of Abesters was doing a good job of keeping the footpath leading up to Blackdown clear.

80/17 L.R.A

Dr Tate said there was nothing much to report apart from Canine Capers was returning in September.

81/17 CORRESPONDENCE

Clerk informed members of some dates for their diaries:

- All Parishes Meeting on Wednesday 20th September at East Pallant House at 7pm.
- North-East and North-West Community Forum – Awaiting date for this.

83/17 TO CONSIDER URGENT MATTERS AT THE CHAIRMAN'S DISCRETION

Following the termination of the bi-annual mobile skip provided by WSCC, the Parish Council had agreed as part of its 2017/18 budget to potentially pay for a substitute. It was decided to delay this provision until the spring when size requirement and costs had been properly identified. Fly-tipping is an increasing problem in the parish. Clerk to investigate preventative measures.

Mr Jowett left the meeting at 8.40pm

83/17 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Lickfold Bridge / Operation Watershed.

Please contact Clerk by Wednesday 6th September to add any further items to the agenda.

84/17 DATE OF THE NEXT MEETING

The next meeting will be held on Thursday 14th September 2017

There being no other business, the Chairman closed the meeting at 8.45pm.