

Arun & Chichester Air Enthusiasts Society

CONSTITUTION

1. Name

The name of the society shall be the "Arun & Chichester Air Enthusiasts Society" otherwise know as "AirACES".

2. Aims

The aims of the society shall be:

- a) to organise & convene aviation associated lectures & talks, on behalf of its members
- b) to organise & convene visits to aviation associated events on behalf of its members
- c) to support local aviation associated charities and societies

3. Membership

The following classes of membership are available.

- a) Full Membership of the society shall be open to individuals age 18 or older who have paid the requisite annual subscription and have been accepted by the management committee (full members).
- b) Honorary membership may be conferred by the Committee upon any person deemed by them to have rendered notable service to the society.
- c) Junior Membership of the society shall be open to those who at the time of joining are under the age of 18 but otherwise fulfil the requirements of full membership. (junior members)
- d) Subscription rates are to be determined annually by the committee and may include reductions for qualifying classes of people. Membership of the society shall cease one month after the subscription expires.
- e) All members may attend the Annual General Meeting but only full members shall be entitled to vote and be eligible for election to the committee.
- f) The committee may terminate the membership of any member breaking the rules of the society or bringing the society into disrepute. The member concerned shall be informed in writing by the committee and given the right to be heard by the committee before a final decision is made. The committee's decision will be final.

4. General Meetings

The Annual General Meeting

- a) The Annual General Meeting of the society shall be held once a year. This shall be held not more than fifteen months after the holding of the preceding AGM.
- b) At least 21 days notice shall be given to all members.
- c) The business to be transacted at the Annual General Meeting:
 - 1) receive the Annual Accounts
 - 2) receive the Annual Report from the committee members
 - 3) election to fill any vacancies on the Management Committee

Special General Meetings (SGM)

Special General Meetings may be called by the Committee (or by at least one half of the paid up full members signing a requisition sent to the secretary) and all members shall be given at least 21 days notice of the meeting together with details of the business to be discussed.

Conduct of all General Meetings (including SGM & AGM)

The meeting shall be chaired by the current Chair or substitute member. The **quorum** for General Meetings is **one sixth of the paid up full membership**. Except for voting on Amendments to the Constitution or Dissolution, decisions shall be by a simple majority of members present and eligible to vote. The Chair has a casting (second) vote in the event of a tie.

Management Committee

- a) A management committee consisting of up to eight full members shall be elected at the AGM and at their first meeting they shall appoint a minimum of three officers (Chair, Treasurer and Secretary) from amongst their number to manage the affairs of the society.
- b) At each AGM one-third of the Committee members, including the officers, shall retire, but be eligible for re-election, the members so to retire being those who have been in office longest since their election or last re-election
- c) The Committee may fill any casual vacancy on the Management Committee, including vacancies among the Officers, from within the full membership, and any member appointed shall have full voting rights and shall serve until the next AGM.
- d) The Committee may additionally co-opt up to seven full members on to the committee and they shall have full voting rights. Co-opted members shall serve until the next AGM.
- e) The committee shall meet a minimum of four times per year. The quorum for a Committee meeting is two thirds of its current number. Decisions shall be by simple majority and the Chair has a casting (second) vote in the event of a tie..
- f) The Committee may establish such sub-committees as it feels necessary but such sub-committees shall not enter into legal or financial agreements without the prior authority of the Committee.

5. Funds and Finance

- a) All funds shall be spent solely on the aims of the society.
- b) A bank account shall be opened in the name of the society
- c) All cheques shall be signed by 2 of the signatories authorised by the committee, none of whom shall be related or live at the same address.
- d) The financial year shall run from 1st January to 31st December
- e) Regular financial reports on income and expenditure and presentation of bank statements shall be made to the committee during the year.

6. Amendments to the Constitution

Amendments to the constitution must be passed by a Special General Meeting or by a special resolution at the Annual General Meeting, of which due notice has been given together with the wording of the proposed amendment, and must be carried a two-thirds majority of members present and eligible to vote. The chair shall have a (second) casting vote in the event of a tie..

7. Dissolution

A resolution to dissolve the society must be passed at a Special General Meeting or by special resolution at an Annual General Meeting and must be carried by a two-thirds majority of members present and eligible to vote. The Chair shall have a (second) casting vote in the event of a tie. Any assets of the society after the satisfaction of all debts and liabilities (including seeking the agreement of relevant funders) shall be given or transferred to one or more Sussex based air related charitable organisations of the committee's choice.

Adoption of the Constitution

This constitution was adopted on: _____ (date of signing)

By the officers of the committee of the **Arun & Chichester Air Enthusiasts Society**

Signed _____	Signed _____
Signed _____	Signed _____
Signed _____	Signed _____
Signed _____	Signed _____